

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
JANUARY 5, 2009

The Penn Township Public Safety Committee met on Monday, January 5, 2009 at 7:00 PM, at the Penn Township Municipal Building. Present were Chairman Prieber and Commissioners Heilman, Goldsmith, and Rewa. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the December 1, 2008 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: None.

MICHAEL SMITH: Probationary Patrol Officer Michael Smith was sworn in by District Justice Miner and presented with his badge. Officer Smith has his Act 120 certification so he can be put out on the street immediately.

GENE LATTA FORD: Chief Rhodes reviewed the police cruisers bids recently opened by the Borough of Hanover. There was only one bid submitted and that was from Gene Latta Ford. The bid price was for \$46,569.20 for new two Crown Victoria's, including trade-in. The Committee recommended awarding the bid at the next meeting.

FIREFIGHTER ELIGIBILITY LIST: Chief Cromer suggested the Township's Civil Service Board, in cooperation with Hanover Borough's Civil Service Board, prepare a joint eligibility list for firefighters. He was originally planning to hire one firefighter now and then another around June 1. Chief Cromer recommends hiring two firefighters because he currently has one deployed on military active duty and another going out on medical leave. It was noted that interviews would be held for firefighters on January 12, 2009 at 6:30 p.m. The commissioners will interview four candidates.

COMMISSIONERS INTERVIEWS: It was announced that Interviews to fill the vacant commissioner position would be held on January 13, 2009 at 6:30 p.m. in the Community Room.

The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
FEBRUARY 3, 2009

The Penn Township Public Safety Committee met on Monday, February 3, 2009 at 7:00 PM, at the Penn Township Municipal Building. Present were Chairman Felix and Commissioners Prieber, Heilman, Goldsmith and Rewa. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the January 19, 2009 Board of Commissioners meeting.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the January 5, 2009 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: David Forry, 828 Hartman Avenue, discussed with the Committee about adopting a noise ordinance. Mr. Forry's neighbor has a musical band that is very loud. He stated that the police have responded when called and have been helpful with the situation. The committee stated that most noise ordinances are not enforceable in court and the matter should be pursued with Civil Action. Chairman Felix informed Mr. Forry that the problem is that the individual operating the noise level meter has to be certified and normally the individual certified is not on site when the problem occurs. The committee will continue to review the situation and be alert for new laws that can help regulate noise pollution.

MA/COM RADIO PROBLEMS: Chief Rhodes reported that there are still problems with the MA/COM radios but the Township's problems have been reduced to about six complaints within the last ten days. He reported that he received a letter from Eric Bistline, York County Director of Emergency Services, about what is going to be done to resolve the problems. Some of the problems have had countywide impact. Chief Rhodes stated it seems they are trying to work out the problems. It was noted that municipalities and counties in other areas and states have had problems with this same company. The company did indicate that it never took on a project of this magnitude before.

POLICE CRUISERS: Chief Rhodes stated that the two new police cruisers have been ordered and are expected for delivery at the end of March or the first of April.

TASER TRAINING: Chief Rhodes stated that the department has started training on the new tasers and will have department wide training in March.

ANNUAL POLICE REPORT: The committee thanked the Chief for the annual report noting that it is beneficial for them to know what is going on in the Township.

FIREFIGHTER NEW HIRE: Chief Cromer stated that he has offered positions to two firefighter candidates and they have accepted. They are currently undergoing their psychological evaluations. They will begin their training in the Fire Academy on March 3. Chief Cromer requested that the firefighters be sworn in by the President Commissioner at the next Public Safety Committee meeting March 2nd. Future promotions within the fire department will be handled the same way.

FIREFIGHTER CIVIL SERVICE TESTING: Chief Cromer reported that the Penn Township Civil Service Commission and the Hanover Borough Civil Service Commission would meet jointly on February 10, 2009 at 6:30 PM at the Penn Township fire station to talk about having a combined list for Firefighter testing. The Township's current list will expire in May. The Township's Civil Service Commission will still conduct its regular meeting on February 12th.

FIRE DEPARTMENT'S PAGING SYSTEM: Chief Cromer stated that the fire department does not have the new radios out on the street yet but they have performed training with them. The problem with the radios is that the batteries wouldn't hold a charge. Chief Cromer stated that York County has changed from using a voice pager to a digital pager. There is some concern about the danger to responders reading the pagers while they are driving. Chief Cromer stated that the pagers were distributed to his personnel in November and he already has ten of them lying on his desk because they do not work. It seems that in cold weather when the responder touched the pager it produces scrambled messages or black screens. Although the product is under warranty it does not cover the black screens. Chief Cromer stated that the cost of the pagers is around \$129 and most are not lasting three months. The Committee suggested that a letter be composed to the York County Commissioners stating the problems we are experiencing and requesting that the problems be resolved. Chief Cromer stated that other surrounding counties in PA and MD have gone to the digital pagers but still kept their voice pagers. York County has not yet done away with voice pagers but are expected to within the next several months. The advantage of digital pagers over voice pagers is that it takes less time to prepare the digital transmission for multiple dispatches.

YORK COUNTY SPCA: Manager Garvick reported that the Township did receive a report from the SPCA with regards to the number of animals taken to them in 2008.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
MARCH 3, 2009

The Penn Township Public Safety Committee met on Monday, March 3, 2009 at 7:00 PM, at the Penn Township Municipal Building. Present were Chairman Felix and Commissioners Prieber, Heilman, Goldsmith and Rewa. Also present were Manager Garvick, Deputy Police Chief Laughlin, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Felix read the announcement of the executive session held following the February 16, 2009 Board of Commissioners meeting. Commissioner Felix also announced that a personnel session would be held following the finance meeting to discuss a fire personnel issue.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the February 3, 2009 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: None

OATH OF OFFICE: President Prieber administered the oath of office to firefighters Chad Arnold and Joshua Hale.

PROBATIONARY PATROLMAN ZUMBRUM: Deputy Chief Laughlin recommended that probationary patrolman Eric Zumburum be appointed to permanent status effective March 17, 2009. The Committee recommended making the appointment at the next Board of Commissioners meeting.

DARE GRANT STATUS: Deputy Chief Laughlin reported that the DARE grant will be cut in 2009 from the amount originally applied for by the department. The department applied for about \$4,800 with the reduction to about \$3,000. This will create a deficit of between one thousand to fifteen hundred dollars that will have to be supplemented by the Township. Chief Rhodes has approached SWSD Superintendent Barbara Rupp to inquire if the School Board would increase its contribution, which has not been increased since 1996. Deputy Chief Laughlin stated that they do not want to cut the services that the Police Department provides to the District because all the work that the officers do is considered DARE. The current officer works with non-DARE students as a mentor or big brother and the department would like to continue this relationship. Gov. Rendell is proposing that the DARE grant budget be cut across the state due to the declining revenues. Dr. Rupp is going to ask for about \$6,400 to \$6,500. The district currently pays about \$5,600. Deputy Chief Laughlin reported that West Manheim Township has not contributed to the program over the last several years because they have a DARE officer in the West Manheim Township elementary school. The Department is exploring an option of administering the program in either the fourth or sixth grade due to a conflict with testing for the No Child Left Behind program. The Committee does not wish to stop funding DARE but the Township cannot support the entire cost of the program. The Committee will table the discussion until they obtain additional information. The DARE officer also attends the driver's education classes to provide valuable information to new and beginning drivers.

HIRING OF PROBATIONARY PATROLMAN: The Department currently has twenty-two police officers but would like to hire an officer who can begin attending the police academy in July. They would like to complete one additional background check prior to the selection process. The Township is reimbursed 70% for an officer's academy training. The Department has two officers who are past retirement age and three that will be retirement eligible within the next three to four years. The Department would also like to get involved with the York County Drug Task Force. There is also an officer who would like to be involved in the CERT team. Deputy Chief Laughlin

reported that all officers previously absent on disability have now returned so the Department is back to full strength as of today. It was also reported that 50% of a new officer's yearly salary was included in the 2009 budget. An officer enrolled in the academy would not be available to the Department until mid November and could not be on their own until mid February. The Committee recommended conducting an additional background check.

STANDARD FIELD SOBRIETY TRAINING: Deputy Chief Laughlin has been approached by Wayne Harper, director of the York County Center for Traffic Safety, to conduct Standard Field Sobriety training at Penn Township. The York County Probation Department will provide the individuals that will be required to become intoxicated, as well as the probation officers necessary to watch over them during the testing. The Township can have as many officers as it wishes participate since the training is being held here. The program usually supports about eighteen officers. The Township would provide snacks, lunch and alcohol. County Probation will pay for the "drunkards" and those individuals needed to monitor them. All of the drinkers will be given controlled amounts of alcohol and then tested by the officers exactly the way sobriety tests would be administered on the street. The first day of the program is all training while the second day is the actual testing. Deputy Chief Laughlin stated that he would like to conduct the testing once school is finished for the year in order to help reduce the amount the traffic through the building. It was suggested that contact be made with the Tax Collector and District Justice for a recommendation on a suitable day. The Committee recommended pursuing the program.

FIREFIGHTERS: Chief Cromer provided pictures of firefighter Wysocki serving active duty in Iraq.

YORK COUNTY PAGERS: Chief Cromer commented on the letter received from Eric Bistline regarding correspondence that was sent to the York County Commissioners about the failure of the new radio system and the pagers that have been riddled with problems for the fire department. It is still Chief Cromer's contention that the new pagers are not adequate for active firefighters.

SNOW EMERGENCY ROUTE: Commissioner Goldsmith would like to see the expansion of the snow emergency route to include Clover Lane from the firehouse to Baltimore Street.

MEMORIAL DAY PARADE: Deputy Chief Laughlin reported that the Township has not yet received any notification regarding the Memorial Day Parade on May 25, 2009.

The meeting adjourned at 7:41 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
APRIL 6, 2009

The Penn Township Public Safety Committee met on Monday, April 6, 2009 at 7:00 PM, at the Penn Township Municipal Building. Present were Chairman Felix and Commissioners Heilman, Goldsmith and Rewa. Commissioner Prieber was absent with notice. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Felix read the announcement of the executive session held following the March 16, 2009 Board of Commissioners meeting. Commissioner Felix also announced that a personnel session would be held following the finance meeting to discuss police and fire personnel issues.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the March 2, 2009 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: None

SOUTH WESTERN TRIATHLON FOR YOUTH: The Committee received a letter from the South Western Triathlon for Youth requesting the closure of Breezewood Drive from Barrett Street to Timber Lane. Sandy Bollinger, representing the South Western Triathlon for Youth, presented a map laying out the course for the event held last year. After the request was sent to the Township they realized that it would be difficult to close Breezewood Drive so they would like to move one of the barricades and keep the course within the South Western campus. They would like one of the barricades moved from South Western Rd. to Breezewood Drive. Commissioner Heilman stated that South Western Road to Breezewood Drive is private property owned the School District. The District is requesting to have the streets closed on Saturday, May 30, 2009 from 8:00 a.m. to 12:00 p.m. The Committee recommended approving the amended request and for the District to contact the fire police for additional traffic control.

ORDINANCE NO. 698: Manager Garvick presented an Ordinance for an extension of the "no parking" zones around the new Rutters store and adjacent to the signalized intersection at York Road and Blooming Grove Road. He stated that he has been working with the Police Department and PADOT to increase the "no parking" on York Street from Ruel Avenue to Hirtland Avenue and on Blooming Grove from York Road to Marietta Avenue. There was some discussion about the lights at the intersection. There were four overhead streetlights that were removed and two new lights were installed which have not been activated by the Township. Commissioner Felix stated that there is a spot between Hirtland Avenue and Blooming Grove Road that is dark and it should be reviewed for an overhead light.

HANOVER MOOSE LODDGE: The Committee received a request from the Hanover Lodge #227 Loyal Order of the Moose Inc. to conduct a car show at their property at 19 Barnhart Drive to be held on July 26, 2009 between 8:00 a.m. and 4:00 p.m. There was some concern about traffic and parking around the facility. Chief Rhodes stated that there have not been any problems at their two prior events. The Committee recommended approving the request.

NEW FIREFIGHTERS: Chief Cromer reported that the two new hires are being fast tracked at the fire academy because there are only seven students. Our employees will graduate on Friday. Chief Cromer also reported that the application period has been closed for the fire fighter eligibility list and ninety-six individuals will be taking the written test. The agility test will be administered on June 6.

D.A.R.E. GRANT: Chief Rhodes reported that the state is considering some funding reductions in the DARE program for the current school year. We have been approved for over \$3,000 but this is about \$1,800 less than previous years. Chief Rhodes met with Dr. Rupp who is willing to discuss with the school Board the possibility of providing additional funds for the current year. The Township has agreed to discuss the continuation of the program for the next school year. (2009-2010) The Township is considering moving the program from fifth to either sixth or fourth grade. Officer Carbaugh reported that there is a safety program for both the fourth and second grades, which is part of the D.A.R.E program. This program teaches safety issues

and allows the officer to interact with the children. The Committee suggested that the program be moved to the sixth grade even if it is repetitive for one group of children.

RENTAL PROPERTY REGISTRATIONS: Chief Cromer reported that the response rate is low on the rental inspection reporting process that was approved last year. He stated that there are about ninety-six registrations that have been returned. The Committee suggested that Chief Cromer pursue a way of achieving additional compliance, including notifying more landlords.

COPS GRANT: Chief Rhodes reported that under the Federal stimulus package there has been additional grant money provided to police departments for hiring additional police officers, to rehire laid off officers, and for distressed municipalities. The Township would need to hire additional personnel to receive funds from this grant. The grant would be for three years with a commitment from the Township to retain these officers for a certain number of years after the grant has been completed. There is no guarantee that if you apply for the grant that you would receive funding. The Committee recommended not pursuing the grant.

BALTIMORE AND CLOVER SIGNAL LIGHT: Manager Garvick reported that he has requested a meeting with J.A. Myers about the progress of signalization of the intersection at Baltimore Street and Clover Lane.

MEMORIAL DAY PARADE: Commissioners Goldsmith and Rewa will represent the Township in the Memorial Day parade and Commissioner Goldsmith will accept the flag at the cemetery ceremony on behalf the Commissioners.

RADIO SYSTEM UPGRADE: Chief Rhodes reported that the new county radio system has improved for the police department. He also reported that the Township received a JAG allocation (part of the economic stimulus package) of \$11,000 because of our increased criminal statistics. He intends to use the funds to purchase a scanning device for the portable radios. The Township will loose about ten percent of the grant to York County Planning for administration costs. The fire companies are currently not using the new radio system, according to Chief Cromer. The installation of the mobile radios will not start until October. The delay may have been because of the large number of fire companies in York County (68). Chief Cromer reported that some of the batteries did not last longer than an hour and a half in the pagers. The Township Fire department did not pay for their equipment yet.

SOBRIETY TRAINING: Chief Rhodes reported that he is working on the sobriety training exercise and will make notification to those individuals who will be affected.

122 FAIR AVENUE: Commissioner Felix reported that a demolition permit was pulled on Friday for 122 Fair Avenue. The time frame for the demolition of the structure has lapsed from the original notice. The contractor stated that he intends to be done with the project in three or four weeks. Commissioner Felix suggested that May 8, 2009 be the date by which they need to have the project completed. The Committee concurred and additional enforcement action will be taken if the project is not completed by then.

POLYOGRAPH: Chief Rhodes reported that the earliest that he can have someone enrolled in a polygraph training class is August. He stated that he could come up with the funds for the purchase of the hardware through non-general funds but not for the training involved. He would like to hold off purchasing equipment until he has an officer trained. The training may result in the officer providing better input as to what type of equipment should be purchased.

The meeting adjourned at 7:48 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
MAY 4, 2009

The Penn Township Public Safety Committee met on Monday, May 4, 2009 at 7:00 PM at the Penn Township Municipal Building. Present were Chairman Felix and Commissioners Heilman, Prieber and Rewa. Commissioner Goldsmith was absent with notice. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the April 20, 2009 Board of Commissioners meeting.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the April 6, 2009 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: Jeremy Brauning, 31 Meadow View Drive, expressed concern about 7 barking dogs in his neighborhood. He had previously submitted a letter to Manager Garvick about the dogs and it was suggested that he attend the Public Safety meeting. Mr. Brauning inquired as to whether or not the Township could adopt a noise ordinance similar to that recently adopted by Conewago Township. Commissioner Felix stated that the Township Zoning Ordinance allows an individual to have three adult dogs before a kennel license is required. Commissioner Felix stated the Township could respond to any noise complaint during the evening hours, which would be after 10:00 PM. The address of the property will be provided and the zoning officer will be notified to inspect the property for the dogs. Commissioner Felix further stated that the Township Solicitor is of the opinion that noise ordinances are not enforceable.

PROBATIONARY SERGEANTS: Chief Rhodes recommended permanent status for probationary sergeants Jedediah Shearer and Corey Merwede. The Committee recommended making the appointments at the next meeting.

AMBULANCE PROTOCOL: Chief Cromer discussed a letter recently sent to municipalities from the York County Department of Emergency Services about modifying ambulance responses during inclement weather. YC is proposing, "that during extreme inclement weather conditions, and or when the 911 Center is operating under Emergency conditions, EMS will not be initially dispatched on unknown injury accident calls for service." There have been several ambulance services complaining about being dispatched for non-injury calls during the winter months. Motorists will see a vehicle off to the side of the road (or sometimes simply just tire tracks) and assume there is an accident and notify YC911 on their cell phones. Chief Cromer stated that some municipalities are signing off on not being dispatched for these calls, and others are not. Chief Cromer stated that the Township's police department patrols the Township during winter weather emergencies and responds to most of these calls. On a typical call there is a multiple dispatch and multiple response (ambulance and police arrive at different times). Chief Cromer reported that if it is an accident with injuries they would receive multiple calls. There is concern about the volunteers and paid drivers responding to non-accident/emergency events during winter storms. The Committee recommended informing the County that Penn's ambulances will not be responding to non-emergency calls.

FIREFIGHTER/MOTOR PUMP OPERATOR: Chief Cromer stated that 98 applicants applied for

the firefighter test with four requesting refunds because they could not be available for the written test. Seventy-eight of the seventy-nine applicants that reported took the test. Of those, twenty-one failed. The agility test will be given to the remaining fifty-eight applicants who passed the written test. The test is on June 6 at 8:30 AM at the Clover Lane fire station.

YORK STREET PROPERTY: Chief Cromer reported that the fire company would be using the 823 York Street property on May 16 and May 26 for training.

RESIGNATION OF JAY PATEL: Chief Rhodes requested the Committee accept the resignation of probationary patrolman Jay Patel.

INMATE WORK PROGRAM: Manager Garvick stated that he was approached by Sgt. Jeff Barbour of the York County Sheriffs Office about having an inmate work crew do community work. Manager Garvick stated that clearing excess growth and underbrush at Young Woods would be a good project for these individuals. The Committee recommended approving this program and preparing a list of potential projects.

122 FAIR AVENUE: Chief Cromer reported that the fire-damaged structure at 122 Fair Avenue is now demolished and leveled out.

BALTIMORE AND CLOVER: Manager Garvick reported that he is meeting with representatives of J. A. Myers about the intersection improvements at Baltimore Street and Clover Lane. He will be meeting with all the parties to move forward on installing the traffic signal and other improvements within the right of way. There has been concern about the safety of the fire trucks accessing Baltimore Street from the Clover Lane station.

CLOVER AND BECK MILL: Commissioner Felix stated that a traffic study is being conducted for the intersection of Clover Lane and Beck Mill Road for a four-way stop intersection.

LOCUST STREET: The Committee received a request dated April 16, 2009 from Bon Ton Builders for a waiver of the residential lighting requirements at 620 Locust Street. The Committee recommended a temporary waiver of the lighting requirements for this address.

POLICE INTERN: Chief Rhodes reported that Christopher Gilbert would begin duties as an intern for the Police Department around the end of May.

The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
JUNE 1, 2009

The Penn Township Public Safety Committee met on Monday, June 1, 2009 at 7:00 PM at the Penn Township Municipal Building. Present were Chairman Felix and Commissioners Heilman, Prieber, Goldsmith and Rewa. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the May 18, 2009 Board of Commissioners meeting.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the May 4, 2009 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: None

PLEASANT HILL FIREMEN'S CARNIVAL: The Committee received a request dated May 7, 2009 from the West Manheim Township Board of Supervisors for assistance of the Penn Township Fire Police during the Pleasant Hill Firemen's Carnival July 20th through July 25th, 2009. The Committee recommended approving the request.

FIREFIGHTER TESTING: Chief Cromer reported that there are 56 applicants participating in the physical agility test. The commissioners are invited to attend the test to help or watch at the Clover Lane Station on Saturday, June 6th starting at 8:00 AM. Chief Cromer anticipates that the test will be completed between noon and one o'clock.

GRANDVIEW ROAD AND ROUTE 216: Chief Rhodes received a letter from Linda Mohr requesting turning lanes at the intersection of Grandview Road and Route 216. The current intersection is not wide enough to install turning lanes. In addition, a widening would require more signal devices. There have been 11 accidents over the last three years at the intersection but only three of those can be attributed directly to the lack of a turning lane. Other accidents could be indirectly attributed to the situation. There was a traffic study conducted by PennDOT several years ago that indicated turning lanes were not warranted at that time. The Township's comprehensive plan recommended improvements to other intersections when funds become available. The Committee will continue to review the situation and discuss again when funds are available. It was suggested that a letter be sent to Ms. Mohr explaining the problems with installing turning lanes including the traffic study, the acquiring of right away and the purchase of signals.

PROBATIONARY PATROLMAN: Chief Rhodes reported that two individuals are ready to proceed to the police academy in July. The two resolutions for the candidates have been forwarded for adoption at the next meeting of the Board of Commissioners.

CLOVER AND BECK MILL: Chief Rhodes reported that a traffic study was received from Donald Bubb, YCPC, recommending that the configuration of the intersection of Clover Lane and Beck Mill Road be changed to a four-way stop intersection. The Commissioners will adopt an ordinance at their next meeting for the intersection change.

FIREFIGHTER WYSOCKI: Chief Cromer reported that our paid firefighter Joseph Wysocki has returned to the United States and is currently stationed in Dover with a release date of June. One of the other volunteer firefighters has been called to serve in Iraq and may return in about four to five months.

YORK COUNTY RADIOS: Chief Cromer reported that representatives from York County are coming tomorrow to investigate some of the radio problems that were found within the Township during their last test. Chief Cromer reported that he has numerous radios at York County in need of repair. The County decided to adopt the system because it worked for the police departments but had not been tested on the fire companies. Chief Cromer reported that the problems are fewer than previously experienced. Chief Rhodes stated that the clock has been restarted on accepting the radios because of problems being reported with equipment and the system.

The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
JULY 6, 2009

The Penn Township Public Safety Committee met on Monday, July 6, 2009 at 7:00 PM at the Penn Township Municipal Building. Present were Chairman Felix and Commissioners Heilman, Goldsmith and Rewa. Commissioner Prieber arrived at 7:28 p.m. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Felix read the announcement of the executive session held following the June 15, 2009 Board of Commissioners meeting.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the June 1, 2009 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: Mary Beth Norton, 5 O'Neill, requested the commissioners adopt a noise ordinance because her neighbor is harassing her by mowing his lawn during the early hours of the morning. The neighbor has been doing this around 5 AM. Ms. Norton stated that she did not understand why the Township could not enact a noise ordinance to help her. Commissioner Felix stated that the Township Solicitor has advised the Township that there has not been a noise ordinance upheld by the judges within the State of Pennsylvania. They have all been declared unconstitutional. Commissioner Felix stated that if the disturbance occurs after ten o'clock at night to six in the morning she should contact the police.

NATIONAL NIGHT OUT: Chief Rhodes stated that Officer John Carbaugh and YC Probationary Officer Brandy Cromer are proposing a National Night Out activity at the Community Park on August 4, 2009. Residents, along with public safety agencies from neighboring municipalities, would attend from 6:00 pm until 8:00 pm. Following the event residents would be asked to return home and sit on their porches while the police officers patrol the neighborhoods. There would be different activities sponsored by the police department along with other agencies, including the Kid Care Card Program and the Safety Seat inspections. The Committee recommended approving the activity.

SIGNAL LIGHT AT CLOVER LANE: Manager Garvick stated that he has contacted Attorney Dan Fry about moving ahead with the installation of the signal at the intersection of Baltimore Street and Clover Lane. Atty. Fry indicated that a representative from J.A. Myers' office would meet with the affected property owners and he will inform Mr. Garvick of their progress.

POLICE CRUISERS: Chief Rhodes reported that the two new police cruisers have been delivered and they are in the process of being prepared for use on the street.

POLICE OFFICERS: Chief Rhodes reported that two new police officers, Joseph O'Brien and Carrie Ann Steele King, have begun their training at the police academy on July 6, 2009

POLICE MASTER USE OF FORCE: Chief Rhodes stated that the department would be hosting a class on the use of force for other departments. There are five different segments to the class. There will be about twenty individuals participating in the event but not all will take all the segments. The training will take place in the police training room at 20 Wayne Avenue.

MILITARY DUTY: Chief Cromer reported that Firefighter Wysocki has returned to work but is still subject to recall for the next year for additional military service. There will also be two volunteers on active duty as well.

RADIO SYSTEM: Chief Cromer stated that the county has gone to totally digital paging effective 6-30. There seems to be some problems within Hanover Borough and Penn Township with receiving messages. The problem is with the location of the county's directional antenna. It may have to be moved to another location. The radios will go into service July 29th but there is an issue regarding the antennas on the portable radios. The antenna is located on the lapel microphone. Last week there was an incident in which a police officer in York City had the antenna come partially disconnected from the radio which caused the officer to not have communication or an emergency button. The solution that has been suggested by the company is to add an additional antenna to the belt-mounted radio. It would cost about \$900 to correct the problem for sixty-seven radios in the fire department. The police already have the antennas attached to their radios. The Committee recommended expending the funds to upgrade the radios.

The meeting adjourned at 7:33 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
AUGUST 3, 2009

The Penn Township Public Safety Committee met on Monday, August 3, 2009 at 7:00 PM at the Penn Township Municipal Building. Present were Chairman Felix and Commissioners Heilman, Goldsmith, Prieber and Rewa. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the July 20, 2009 Board of Commissioners meeting. Commissioner Felix reported that an executive session would be held following the Finance meeting to discuss a personnel issue.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the July 6, 2009 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: None.

CROP WALK: The Committee received a request dated June 26, 2009 from the Hanover Council of Churches for the annual Crop Walk to be held on Sunday, October 18, 2009. The Committee recommended approving the request.

RESIDENTIAL INSPECTION REPORT: Manager Garvick reported that landlords were notified about the tenant inspection registration requirement with about twenty percent of them responding. The Committee recommended that they pursue informing the landlords again about the program and the required registration and inspection of the properties.

CLOVER AND BECK MILL INTERSECTION: Chief Rhodes reported that the stop signs were in place at the intersections of Clover and Beck Mill making this a four-way stop intersection. Signs were posted warning drivers that they are approaching the intersection. Chief Rhodes stated there has not been an accident yet. The police are providing offending motorists warnings regarding violations during the "educational" phase of the enforcement.

NATIONAL NIGHT OUT: Chief Rhodes reported that Officer Carbaugh is prepared for the National Night Out being held at the Community Park. There have been extra officers assigned for this project. Other law enforcement organizations, along with some for profit and nonprofit groups, will be participating in the event.

CLOVER LANE SIGNAL: Manager Garvick stated that he is still working on scheduling a meeting with PennDOT for the installation of a traffic signal at the intersection of Clover Lane and Baltimore Street.

SEPTEMBER MEETINGS: The Committee recommended that the four September committee meetings all be held on September 1, 2009.

PARKING LIMITS: Commissioner Heilman was concerned about the length of time that some vehicles are allowed to be parked in the public street. Chief Rhodes stated that there is nothing in the state code that limits parking time unless the vehicle is abandoned or inoperable. Examples would include a flat tire or an expired inspection sticker or registration. Commissioner Heilman noted that there have been instances when tractor trailers are parked in front of homes for an extended period of time.

DARE: Chief Rhodes reported that the state has eliminated the funding of the DARE program for the 2009-2010 fiscal year. South Western School District has offered to pick up that portion of the grant funding received by the township in 2008-2009.

The meeting adjourned at 7:18 p.m.

Respectfully submitted,
Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
SEPTEMBER 1, 2009

The Penn Township Public Safety Committee met on Monday, September 1, 2009 at 7:00 PM at the Penn Township Municipal Building. Present were Chairman Felix and Commissioners Heilman, Prieber and Rewa. Commissioner Goldsmith was absent. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer, Administrative Assistant Rodgers, Waste Water Treatment Superintendent Mahone, and Township Engineer Bortner. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the August 17, 2009 Board of Commissioners meeting.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the August 3, 2009 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: None.

HANOVER HALLOWEEN PARADE: The Committee received a request dated August 1, 2009 from the Hanover Area Jaycees to conduct the annual Halloween parade on Thursday, October 29, 2009 with a rain date of Monday, November 2, 2009. The parade route and formation route will be the same as in previous years. The Committee recommended approving the request.

TRICK OR TREAT: The Committee set Trick or Treat night for Tuesday, October 27, 2009 from 6:00 PM to 8:00 PM.

POLICE DEPARTMENT ELIGIBILITY LIST: Chief Rhodes would like to have the probationary patrolmen civil service list extended for an additional six months. We currently have two officers in the academy that will graduate in the fall.

FIRE DEPARTMENT RADIO SYSTEM: Chief Cromer reported that the York County Radio Committee met with representatives from York County 911 on Monday night. He asked about the status of the proposed radio tower and was told prices would be received today. This was after being told six weeks ago that they would be received in two weeks. Chief Cromer reported that they are still having problems with the radios. Paging problems have also been occurring since last November. He was in the fire station on Clover Lane next to the base station and was unable to receive a call from a firefighter that was calling directly outside the station in a Township fire truck. Chief Cromer stated that he feels the tower may be directing the signal to overshoot the Township and Borough because the radios work perfectly in Gettysburg and other municipalities within York County. While operating within the Township and the Borough the radios tend to lose the signal resulting in communications failure. Chief Cromer stated that communications were tested in buildings in those areas of the Township where it was felt that reception would be the worst. Unfortunately, there were no tests conducted in those areas where it was assumed that no problems would exist. As a result, it was discovered that radio communications are not working in the residential areas. The Commissioners indicated that they appreciate the work that has been done but must expect that our fire fighters should be safe

with equipment that works at 100% reliability. Chief Cromer stated that the county wants us to use "talk around" which is portable-to-portable communication when going into a building. The problem is York County 911 will not be receiving those transmissions. The cost of the towers will determine which way the project progresses. Chief Cromer would like the county to raise the height of the new tower located in the Pigeon Hills. A letter was sent to the York County Commissioners requesting an audience with them but they instead received a response letter from Eric Bistline indicating that such a meeting may not be necessary. The Committee understands that if more than one County Commissioner is present it will have to be a public meeting. Penn is perfectly comfortable with having a public meeting with the York County Commissioners on this subject. Penn/Hanover will jointly send a response to the County Commissioners reiterating the desire for a meeting. Any other municipality experiencing radio communication problems may also join in the meeting.

FIRE DEPARTMENT ELIGIBILITY LIST: Chief Cromer reported that the joint civil service eligibility list would be completed by the end of September. Oral interviews will be scheduled for September 12 and September 14. The list was delayed slightly due to summer vacations.

WEST MANHEIM: Manager Garvick reported the Chief Hippensteel from the West Manheim Police Dept. would like to use our scales to weigh trucks they suspect as being overweight. The Committee recommended that West Manheim be allowed to use the equipment.

The meeting was adjourned at 7:19 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
OCTOBER 5, 2009

The Penn Township Public Safety Committee met on Monday, October 5, 2009 at 7:00 PM at the Penn Township Municipal Building. Present were Chairman Felix and Commissioners Heilman, Prieber, Rewa and Goldsmith. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Felix thanked the Firefighters Local 2045 and the volunteers along with surrounding municipalities for attending a meeting with the York County Commissioners regarding the problems with the York County radio system. Commissioner Felix also thanked Fire Chief Jan Cromer for his assistance in keeping the Board informed about the situation and his work on getting it corrected. Commissioner Prieber read the announcement of the executive session held following the September 21, 2009 Board of Commissioners meeting.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the September 1, 2009 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: Howard Billick, the president of the Fireman's local union, thanked the Board for supporting the firefighters on the radio problems and with helping to resolve the problem.

STATEWIDE WAYFINDING SIGNAGE: The Committee received a memo dated August 31, 2009 from the York County Planning Commission about a statewide wayfinding signage program, which York County is trying to promote. The process is to install visitor friendly signs throughout Pennsylvania to guide people to key attractions and businesses. The County would like to know if Penn Township would send a letter of support for the project. There would be no cost to the Township. The County would like a letter of support sent by October 16, 2009 but Manager Garvick stated that the municipality would like to be informed of the signs and their locations. The Committee recommended approving the request on these conditions.

FIREFIGHTER ELIGIBILITY LIST: Chief Cromer reported that all the testing for the firefighter eligibility list has been completed and the list will be approved at the Civil Service Commission meeting on Thursday. Chief Cromer stated that under the current contract with the union an addition firefighter must be hired by March 1, 2010. He suggested that the employment interviews be held prior to yearend because of the time required for necessary background checks.

FIREFIGHTERS IN THE MILITARY: The volunteer firefighters have had one member return from service in Iraq but another one will be leaving to go on October 16.

STREETLIGHTS AT ROUTE 116 IN THE VICINITY OF RUTTERS: Manager Garvick reported that the overhead street lights at Route 116 /216 have not been activated. The approved plan for the Rutters Farm Store showed four existing lights being removed and two new ones being constructed within the intersection but it does not seem to be sufficient. The lights can only be

activated by a resolution of the Board of Commissioners. There has also been a citizen complaint at Route 116 and Hirtland Avenue because the intersection has become dark with the removal of the former light. The Committee recommended approving both resolutions for the two intersection lights and the Hirtland Ave. light. On the same note, Manager Garvick has contacted Adams Electric about changing the light source on a few of the street lights at Arwco and Northview from HPS to LED. If this works the Township may look to change the other Adams Electric lights.

ALLEYS: Commissioner Rewa stated that the residents at 310 John St. complained about traffic using the alley located behind their house and the church. He would like to see a sign placed that reads "Children at Play". The Committee recommended that the neighbors purchase a sign and place it near the alley. It was also recommended that the neighbors notice who is using the alley and notify the police.

2010 FIRE BUDGET: The Committee reviewed the proposed 2010 Fire Department budget. Chief Cromer reduced the general expense for PTVES to \$66,700. The purchase of a new truck is being requested for use by the Chief with the intent that the Fire Captains, the EMA Director, and the Deputy Fire Chief will use his current vehicle. Chief Cromer also added the replacement of the paid firefighters uniforms that cannot be repaired. Chairman Felix then reviewed where the Township is this year as compared to last year.

2010 POLICE BUDGET: The Committee reviewed the proposed 2010 Police Department budget. There was some discussion about the traffic signal maintenance and repair, which has increased because of PennDOT requiring twice a year inspections of the traffic signals. There are several line items in the budget that will not be purchased if grant funds are not received to pay for them. There was some discussion about the minor equipment repair and replacement, maintenance of equipment, and the data sharing installation, which would allow Hanover Borough and Penn Township Police Departments to share information. This would require a dedicated computer station. The Police Department is looking for a card or fob system for access to the police department through four external doors. There was some discussion about the preemption dash controls being added to the police cars. The Township currently has a few signals with preemption but any new signal will be required to install it. The preemption controls are portable and seven units would allow all the marked police cars to have one. There was some discussion about replacing three police vehicles, two marked units and an unmarked. The last time that police cars were bid the Township only received one bid from a ford dealer. There were no dodge dealers who bid the cars. The current police budget is proposed for \$2,266,853. The Township did not make a donation to the York County Tactical Team this year even though the Township does have two officers involved in the program.

The meeting was adjourned at 8:04 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
NOVEMBER 2, 2009

The Penn Township Public Safety Committee met on Monday, November 2, 2009 at 7:00 PM at the Penn Township Municipal Building. Present were Chairman Felix and Commissioners Heilman, Prieber, Rewa and Goldsmith. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the October 19, 2009 Board of Commissioners meeting. Commissioner Felix announced a personnel session would be held following the Finance meeting.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the October 5, 2009 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: None

WEB PAGING: Chief Cromer discussed a web paging agreement that he received from York County Department of Emergency Services. The proposal is for a web paging system that would allow individual fire companies to activate their emergency pagers in case YC911 becomes inoperable. The fire company would have it's own login and password and would activate the pagers from the site. The agreement between York County and the Township needs to be signed off by an elected official and a representative from the fire company. There was some concern about why an elected official needed to execute the agreement. Chief Cromer is assuming that if a problem arises between the department and York County with abuse of the system they will have someone at the municipality to contact. The Committee recommended approving the agreement.

POLICE CRUISER BID: Chief Rhodes reported that it is time to provide Hanover Borough with the Township's bid specifications for police vehicles. The bid proposals will be publicly advertised in November with bids being opened in December and the award being made shortly thereafter. The vehicles will be 2010 models delivered sometime in 2010. The Committee recommended proceeding with the bidding of the units.

PROBATIONARY PATROL OFFICERS: Chief Rhodes reported that our two cadets will graduate from the police academy on November 19 and begin working on the streets on November 23. It was noted that Commissioner Felix will be attending the graduation ceremony and any other Commissioner was also welcomed to attend.

2010 FIRE BUDGET: The Committee again reviewed the 2010 proposed fire budget. There were no additional amendments to the budget at this time.

2010 POLICE BUDGET: The Committee again reviewed the 2010 proposed Police Protection budget. It was noted that the budget does reflect a \$.50 increase in the salaries of the crossing guards. The crossing guards did not receive an increase in 2009 and half of the expense is

reimbursed by South Western School District. Commissioner Felix noted that a special radio is needed for the Township's representative on the York County Tactical team. This radio would allow transmissions to be scrambled at the discretion of the team. The cost of this radio is \$4500. Chief Rhodes reported that he made contact with the York County Planning Commission about revising the JAG grant to include this item rather than what was proposed. One benefit would be that an officer could use the radio when he/she is on duty in the Township. Commissioner Felix noted that Chief Rhodes would be willing to take out of his proposed budget the retrofit of the department's Glock service pistols, the upgrade to Alert II, and the upgrade of five computer stations. It was suggested that the Repair Parts Account be combined with the Vehicle Maintenance Account. It was noted that the one unmarked midsize non-police package cruiser could be taken out of the budget. York County Planning Commission has given notice to municipalities that they will be charging for traffic studies that heretofore were provided for free. Either a new account will be created or an existing account will be increased to accommodate about \$500 for potential studies. There was some discussion about removing the capital items and finding funding for them from reserve accounts or maybe borrowing the money to finance these projects after the completion of the current sewer bond issue.

OTHER MATTERS: Commissioner Felix noted that a letter was received from Arthur and Debra Cook addressed to the Public Safety Committee.

The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager

PENN TOWNSHIP
PUBLIC SAFETY COMMITTEE
DECMEBER 7, 2009

The Penn Township Public Safety Committee met on Monday, December 7, 2009 at 7:00 PM at the Penn Township Municipal Building. Present were Chairman Felix and Commissioners Heilman, Prieber, Rewa and Goldsmith. Also present were Manager Garvick, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers. The following items were discussed:

ANNOUNCEMENTS: Commissioner Felix announced a personnel session was held following the Health and Sanitation meeting on December 1, 2009.

APPROVE MINUTES OF PREVIOUS MEETING: The minutes of the November 2, 2009 Public Safety Committee meeting were approved as submitted.

CITIZENS TO BE HEARD: None

POLICE ACADEMY: Chief Rhodes reported that he received a letter from the Senator John J. Shumaker Public Safety Center stating that they will not be invoicing the Township for the last two cadets that attended the academy from July 6, 2009 through November 19, 2009. This is due to the State withdrawing the MOPEC funding for municipalities that was previously used to help reimburse Township's for the cost of cadets attending the academy. This funding was not cut until after the academy classes had started. The State also eliminated the sixty percent salary reimbursement previously paid to municipalities for the cadets during their academy training. The Committee is very grateful for the waiver of the fees and asked that Chief Rhodes prepare a "thank you" letter to be sent to them showing our appreciation.

PENN TOWNSHIP AMBULANCE AND MEDIC 46: Chief Cromer reported that a representative from Medic 46, Hanover Hospital Advanced Life Support, approached the P.T. Volunteer Emergency Services Association about a joint membership drive for the ambulance service and medic service. They did a presentation to the fire company because most insurance companies do not pay for ambulance services as part of their benefits and many only pay for a small percentage of the bill. The membership charge will cover the portion of the bill that is not paid by the insurance carrier. There are several options that a person can pick from, including individual & family with just basic life support or both basic and advanced life support. The Volunteer Emergency Services Association did vote to try this for one year. The Medic unit stated they would be approaching the other areas they service for a similar program.

H1N1 FLU VACCINATION: Chief Cromer reported that the Hanover Hospital approached them a month ago about holding a swine flu vaccination program in the Township. The Hospital has scheduled a clinic for non-school age children along with other high-risk groups for Saturday, December 12, 2009. The hospital is requiring pre-registration for the service. The clinic will be held at the former Pennville Fire Station. The hospital is preparing for 2000 inoculations over an eight-hour period. Fire police will be handling the traffic control outside the building and around the immediate area. Chief Cromer stated that on duty career firefighters would be used to assist unless they receive a fire call. Chief Cromer will have two shifts of four hours each for those

individuals who help with traffic control. Chief Rhodes stated that those who are registering would be given a time block as to when they need to report. The second (booster) shot for the children is scheduled for January 9, 2010. Chief Cromer stated that he has extended an invitation to other area fire police for their help. The police officers have voluntarily switched their shifts so there would be no overtime by the department.

GRACE WESLEYAN CHURCH: Manager Garvick reported that the Township received a request for an exoneration of the burning requirements from Grace Wesleyan Church to burn some tree limbs and brush at their retreat along Black Rock Road. They approached the fire chief who denied the request because they do not meet the requirements for on site burning. The location is less than six acres in size. The Committee recommended denying the request.

OTHER MATTERS: Commissioner Felix announced a personnel session would be held following the finance meeting for the purpose of discussing police and fire issues.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Jeffrey R. Garvick, Manager