

MINUTES
PUBLIC WORKS COMMITTEE
January 5, 2010

The Penn Township Public Works Committee met in public session on Tuesday, January 5, 2010 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Prieber, Heilman, Rewa and Felix. Also present were Manager Garvick, Administrative Assistant Rodgers, WWTP Superintendent Mahone, Township Engineer Bortner and Highway Foreman Mahan.

ANNOUNCEMENTS: Commissioner Goldsmith announced an executive session was held prior to the meeting to discuss personnel issues.

APPROVAL OF MINUTES: The minutes of the December 1, 2009 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

CENTER STREET R-O-W: Manager Garvick reported that the application for the Public Utility Commission has been prepared for the rights-of-way and the railroad crossings associated with the Center Street upgrade. They will be mailed to all parties on Monday.

BALTIMORE STREET TATTOO PARLOR: Manager Garvick reported on a request dated December 16, 2009 from Baltimore Street Tattoo, Inc. for a waiver of land development requirements for a paved parking lot at 1319 Baltimore Street. The request for the waiver comes as a result of a notice of violation for parking on the grass. Engineer Bortner stated that he is not aware of any land development plan ever being submitted or approved for this property. The Penn Township Planning Commission will review this at their next meeting.

HANOVER YMCA REQUEST FOR FIELDS: Administrative Assistant Rodgers forwarded a request from the Hanover Area YMCA for the use of the fields at the Penn Township Community Park to conduct summer camps for lacrosse, soccer and football. The Committee recommended denying the request because they prefer to keep the park opened to the residents for their use and enjoyment as much as possible.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting was adjourned at 7:09 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
FEBRUARY 2, 2010

The Penn Township Public Works Committee met in public session on Tuesday, February 2, 2010 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Prieber, Heilman, Rewa and Felix. Also present were Manager Garvick, Administrative Assistant Rodgers, WWTP Superintendent Mahone, Township Engineer Bortner and Highway Foreman Mahan.

ANNOUNCEMENTS: None.

APPROVAL OF MINUTES: The minutes of the January 5, 2010 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

SALT STORAGE FACILITY UPDATE: Township Engineer Bortner reported that he has been working with Architect James Baumgardner to design a salt storage facility. He is proposing a seven hundred ton facility in order to buy material during the summer months when it is less expensive. The design is similar to that used by PennDOT. The size of the building has been reduced and the estimated cost is between sixty and seventy thousand dollars. The project is expected to be bid next month.

416 MEADE AVENUE: The Committee received a request dated January 5, 2010 for a waiver of the storm water management requirements for two lots at 416 Meade Avenue. They are proposing to construct a semi-detached duplex residence. The request has already been before the planning commission, which recommended in favor of the request. The Township Engineer has no problems with the request. The Committee recommends approval.

R&R FITNESS (GOLD'S GYM): The Committee received a request dated January 27, 2010 from R. Scott Rankin to place a rented portable office on the Gold's Gym site in order to sell club memberships prior to the opening of the facility. Manager Garvick stated that he felt that the general contractor might be concerned with having people accessing the property when construction is underway. Dr. Rankin is proposing to utilize the facility's parking lot, which should be completed around April 1, 2010. The Township has liability concerns about having individuals on the site during construction. The pre sales facility was not on the approved land development plan. There was also discussion that the Township should have the right to rescind its approval if there is a safety problem. The Committee is also concerned about having an opening and closing date so that the rental office does not become permanent. The Committee would like something in writing from the applicants explaining how the facility would be used and placed and absolving the Township of liability of the structure and its use.

ESAB WAIVER REQUEST: The Committee received a request dated January 8, 2010 from C.S. Davidson for a waiver of the sidewalk and curbing requirements at ESAB. The request is associated with ESAB's desire to construct a 2200 sq. ft. prefabricated materials storage building attached to their existing plant. They will be addressing storm water

management issues in conjunction with the land development plan. The Committee recommends that a temporary waiver be approved so that if the Commissioners wish to have curbs and sidewalks installed at some future date they can. The Planning Commission will be making a recommendation at its next meeting.

DELCO PLAZA REQUEST: The Committee received a request dated January 20, 2010 from WRDC for replacement of the existing sign and an additional smaller sign at the Delco Plaza Shopping Center. Willner Realty and Development Company is the owner of Delco plaza. They are planning other improvements in addition to replacing the sign. The replacement sign will face Carlisle Street and the smaller sign will face Eisenhower Drive. The proposed signage would not be allowed under the current ordinance but since they are replacing the existing signage they are requesting roughly the same square footage. The Committee did not see a problem with the proposed signage.

CARDINAL DRIVE RECREATION AREA: Manager Garvick reported that the recreation area on Cardinal Drive has been a problem for the Township due to act of vandalism. The area has become somewhat of a hangout that is not visible from the street. It was suggested that the Township might want to divest itself of this portion of the park. An adjoining property owner has expressed interest in purchasing the parcel. Mr. Garvick had the property appraised at between \$1,500 and \$5,000. The land would need to be subdivided prior to sale and the Township would not incur any cost associated with selling this property. The preparation of the subdivision plan along with settlement costs of the property would need to be borne by the buyer. The property would need to be publicly bid in accordance with the First Class Township Code. Because he lives near the affected area Commissioner Felix abstained from any discussion and will abstain from any vote on the outcome of the recreation area at Cardinal Drive.

BALL FIELD RESERVATIONS: Administrative Assistant Rodgers reported that she has received the yearly requests from West Manheim Recreation League and the South Hanover Little League for the use of the ball fields at the Community Park. After some discussion, the Committee agreed with the schedule with the exception that no reservations would be taken for fields on Saturdays.

YORK HANOVER TROLLEY LINE: Manager Garvick reported that a presentation would be held on February 8, 2010 at the Rail Trail Authority Office in Seven Valleys on the York Hanover Trolley Line Part 2 Study. He invited any interested commissioner to accompany him to the meeting.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting was adjourned at 7:28 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
MARCH 2, 2010

The Penn Township Public Works Committee met in public session on Tuesday, March 2, 2010 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Prieber, Heilman, Rewa and Felix. Also present were Manager Garvick, Administrative Assistant Rodgers, WWTP Superintendent Mahone, Township Engineer Bortner and Highway Foreman Mahan.

ANNOUNCEMENTS: None.

APPROVAL OF MINUTES: The minutes of the February 2, 2010 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Luke Trisson, 80 Morningstar Court, was present to discuss the condition of Breezewood Drive and the "S" curve. He feels that the repairs that the Township performed last year were not sufficient because the repairs have not held up. Commissioner Goldsmith explained that the Township is waiting for the development of the properties surrounding the area. If the Township expended funds to repair the road now it would just get ripped up again when other improvements, such as sanitary sewer, are installed in conjunction with the developer's projects. Mr. Trisson felt that this was not acceptable because he has been hearing about these developments since he moved in. The Committee will review the project when it reviews the 2010 road paving projects.

ENGINEER'S REPORT: Engineer Bortner reported that the annual state Highway Aid payment arrived a month early. There are eight roads in the Township that are in immediate need of repair.

R & R FITNESS: Manager Garvick reviewed the request that was received from R&R Fitness (Gold's Gym) to construct a presales trailer on the property. Manager Garvick has several correspondences with the applicants and the Township has been named an additional insured on the developer's Certificate of Insurance. The construction company has also agreed that they could work around the trailer occupying the property. The modular unit will be removed no later than July 31 with the assumption is that the parking lot will be completed by April 1. The Committee recommended approving the request.

BALTIMORE STREET TATTOO PARLOR: The Committee received a request in December from the Baltimore Street Tattoo Parlor for a waiver of the land development requirements to install a parking lot. The Penn Township Planning Commission will consider this request at their next meeting.

CARDINAL DRIVE RECREATION AREA: Manager Garvick reported that the property owner interested in the Cardinal Drive Recreation area has secured an engineering firm to help prepare the subdivision plan. The Township will prepare the bid specifications for the property once they are assured that the property can be sold.

HANOVER SOCCER CLUB: Administrative Assistant Rodgers reported that she received a request from the Hanover Soccer Club for a waiver of the fees for the soccer field at the

Community Park. The Committee recommended denying the request.

SOUTH WESTERN RECREATION: Commissioner Rewa stated that South Western School District would like to thank the Township for our continued support of their recreation programs.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

None.

The meeting was adjourned at 7:16 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
APRIL 6, 2010

The Penn Township Public Works Committee met in public session on Tuesday, April 6, 2010 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Prieber, Heilman, Rewa and Felix. Also present were Manager Garvick, Administrative Assistant Rodgers, Township Engineer Bortner and Highway Foreman Mahan.

ANNOUNCEMENTS: None.

APPROVAL OF MINUTES: The minutes of the March 2, 2010 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

ENGINEER'S REPORT: Engineer Bortner reported that Midlantic Marking, Inc. was notified to put us on the list for line painting services. Last year's projects were not completed satisfactory by the contractor that was awarded the bid.

NATIONAL PRETZEL CO.: The Committee received a request dated March 24, 2010 from National Pretzel (formerly Wege Pretzel) for a waiver of the land development requirements to pave an existing stone lot. The Committee recommended a denial of the waiver request but will wait for a recommendation from the Planning Commission before denying or approving the request at the Board of Commissioners meeting. There was no one present at either the Planning Commission meeting or the Committee meeting to represent the request.

RECREATION AREA (CARDINAL DRIVE): Manager Garvick reported that the Cardinal Drive Recreation area subdivision plan was recommended for approval at the last Planning Commission meeting. The Township will publicly advertise the sale of the property and open the bids on May 4, 2010. The bid could be awarded and the subdivision plan approved at the May 17, 2010 Board of Commissioners meeting.

RECREATION PARKS: Highway Foreman Mahan reported that the parks maintained by the township will need mulch for the play areas plus their regularly yearly maintenance. The Community Park will need material for the ball fields along with sand for the volleyball areas and the sand box inside the creative playground. The budget does include funds for supplies. Mr. Mahan reported that the equipment at the Arbor Lane playground continues to be vandalized by graffiti and the destruction of the equipment. He has not replaced some of the damaged parts but has blocked them so that small children are not harmed. Mr. Mahan also reported being approached by Kohl's to do a community service project at one of the parks. He suggested that they help paint the fence at the Community Park and laying mulch if it is available.

2010 STREET PAVING PROJECTS: Manager Garvick reported on the proposed paving project for 2010. These included Bair Road, North Blettner Avenue, Breezewood Drive, Brookside Avenue, Flickinger, Hershey Heights and Youngs Road along with some repairs on Center Street.

PLANNING COMMISSION VACANCIES: Manager Garvick reported that there will be two vacancies on the planning commission in May. The two current members, Ray Van de Castle and Paul McAndrew have submitted applications for reappointment. It was suggested that the reappointments be made at the next Board of Commissioners meeting.

SOUTH WESTERN RECREATION: Manager Garvick reported that a letter was received from South Western explaining the changes to the summer recreation program and encouraging the Township to continue their donations as in the past.

CENTER STREET: Manager Garvick reported that the Township meet with CSX Rail and York Rail and the PUC for a field conference at Center Street last week for the proposed roadway improvements. The Township's share of the project cost would be about \$600,000. This amount has increased from the original amount due to delays in the project and any further delays may increase the Township's final costs.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:

None.

The meeting was adjourned at 7:17 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
MAY 4, 2010

The Penn Township Public Works Committee met in public session on Tuesday, May 4, 2010 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Prieber, Heilman, Rewa and Felix. Also present were Manager Garvick, Administrative Assistant Rodgers, Township Engineer Bortner and Highway Foreman Mahan.

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the Board of Commissioners meeting on April 19, 2010. Commissioner Felix announced that an executive session was held following the Finance Committee meeting to discuss fire personnel.

APPROVAL OF MINUTES: The minutes of the April 6, 2010 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

ENGINEER'S REPORT: Engineer Bortner reported that street line painting should be commencing shortly.

BRUSH & LIMB REPORT: Highway Foreman Mahan reported on the progress of the brush and limb collection that began May 3rd. He also reported on the Kohl's Department Store employee's volunteer maintenance event at the Community Park, as well as the work done at the other parks within the Township.

NATIONAL BARN CO.: The Committee received a request dated April 30, 2010 from the National Barn Company for a waiver of the land development requirements to install a macadamed woodcut path area. Engineer Bortner provided for review the last approved land development plan for the property. The Penn Township Planning Commission will be reviewing this request at their next meeting. There was some discussion about prior waiver requests that were approved.

HANOVER BOWLING CENTER: The Committee received a request dated May 3, 2010 from Architect John Bittinger for a waiver of land development requirements for a 2,797 square foot addition to the Hanover Bowling Center. The Penn Township Planning Commission will be reviewing the request at their next meeting. Engineer Bortner provided a previously approved land development plan showing an addition that was never built. The proposed addition is very similar to the one on the approved plan.

CROSSWINDS ASSOC. DEVELOPMENT. CO.: The Committee received a request dated April 23, 2010 from Eric Johnston P.E., of Johnston & Associates for a waiver of the requirement of a landscape architect seal on the Breezewood Drive Project landscaping plan. They are willing to meet the requirements of the ordinance but they do not wish to expend funds to have the plan sealed. The Penn Township Planning Commission will review this request.

NATIONAL PRETZEL HANOVER BAKERY: The Committee received a request dated

March 24, 2010 from the National Pretzel Company for a waiver of land development requirements to pave an existing stone lot at the bakery on West Chestnut Street. No one was present at the last planning commission meeting to represent this request so the planners will review at this month's meeting.

RECREATION AREA (CARDINAL DRIVE): Manager Garvick reported that sealed bids were opened this morning for the sale of a portion of the Cardinal Drive recreation area. The only bid received was for \$2500. The bid will be awarded at the next meeting.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting was adjourned at 7:20 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
JUNE 1, 2010

The Penn Township Public Works Committee met in public session on Tuesday, June 1, 2010 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Heilman, Rewa and Felix. Commissioner Prieber was absent with notice. Also present were Manager Garvick, Administrative Assistant Rodgers, Township Engineer Bortner and Highway Foreman Mahan.

ANNOUNCEMENTS: Commissioner Goldsmith read the announcement of the executive session held following the Board of Commissioners meeting on May 17, 2010.

APPROVAL OF MINUTES: The minutes of the May 4, 2010 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

ENGINEER'S REPORT: Engineer Bortner reported that Crosswinds Association Development Co. has a request for a waiver of the landscape plan for the Breezewood Development. He believes that they will be present when they get closer to wanting the plan approved. He noted that the Burkentine work is proceeding and they have approval for their portion of Breezewood Drive.

CENTER STREET UPGRADE: Engineer Bortner reported that Center Street preliminary design work has been continuing. He stated that the Township would be requiring sidewalk on the Residential zone portion of Center Street and none on the Industrial zone side.

SALT STORAGE FACILITY: Engineer Bortner reported that the bid specifications for the salt storage facility are completed and bids would be opened on June 16, 2010. The plans are available for review.

HIGH POINTE LLC: Manager Garvick reported that the Township has the deed of dedication from High Pointe @ Rojen for the additional nine acres at the Community Park on Grandview Road. The Township is in the process of having the deed recorded.

LINE PAINTING: Engineer Bortner reported that he is still attempting to get the line painters to begin and finish the work.

SEWER REPAIRS: Engineer Bortner stated that most of the work on the Westminster Road sewer repair project has progressed smoothly but it has taken longer than he hoped. The project must be completed shortly since PENNDOT is most anxious to begin their work.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting was adjourned at 7:14 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
JULY 6, 2010

The Penn Township Public Works Committee met in public session on Tuesday, July 6, 2010 at 7:47 PM. Present were Chairman Goldsmith and Commissioners Prieber, Heilman, Rewa and Felix. Also present were Manager Garvick, Township Engineer Bortner, Police Chief Rhodes, Fire Chief Cromer and WWTP Supt. Mahone.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the June 1, 2010 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

OREFIELD ROAD WETLANDS MITIGATION: Engineer Bortner reported that the wetlands mitigation project on Orefield Road has commenced. The mitigation, or replacement of wetlands is a PADEP requirement since they discovered wetlands surrounding the ore hole on Glatco Road that we use to dispose of our clean construction fill. DEP allowed us to eliminate those wetlands with the requirement to construct other wetlands somewhere else. Snyder's of Hanover provided us a location to construct these new wetlands. The Public Works Department is currently building these wetlands in compliance with the permit.

PARK HTS. BLVD. STORM WATER PROBLEM: Engineer Bortner reported that a complaint was received from William Channell, 339 Park Heights Blvd., Mr. Channell had his driveway paved and in the process had a trench drain installed. Erosion around the bridge ensued because of a storm on May 27th. Mr. Channell is requesting that the Township repair the erosion damage. Engineer Bortner is planning on facilitating some repairs, including additional rip-rap and possibly a new wing wall.

WESTMINSTER ROAD SEWER PROJECT: Engineer Bortner reported that the sewer project was complete as of the end of June and PennDOT has been notified so they can commence their overlay project. The Public Works Department replaced 400' of 8" sewer line and also replaced another 85' of 8" line with 10". There is still some restoration work to be completed but this can wait until PennDOT is out of the way. The department will still have to raise some sewer manholes once the overlay is complete.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting was adjourned at 8:00 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
AUGUST 3, 2010

The Penn Township Public Works Committee met in public session on Tuesday, August 3, 2010 at 7:00 PM. Present were Commissioners Prieber, Heilman, and Felix. Also present were Manager Garvick, Township Engineer Bortner, Highway Foreman Mahan, WWTP Supt. Mahone and Administrative Assistant Rodgers.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the July 6, 2010 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Kelly Roman, 308 Azalea Drive, was again present about the trees located behind her house at Youngs Woods. (Re: Public Safety Committee minutes July 6, 2010) Manager Garvick again informed her that the tree that she is concerned about is located on private property and not on Township property. Manager Garvick also informed her that Lowell Thomas, L T Timber may be contacting her about what options are available regarding the tree.

ADOPTION OF RECREATION LAND - HIGH POINT @ ROJEN FARMS: Manager Garvick reported that the deed has been recorded for the additional recreation area between Tyler Drive and the Community Park. An Ordinance will be adopted at the next Board of Commissioners meeting accepting the land for use as a recreation area.

TREE TRIMMING/CULLING - COMMUNITY PARK & YOUNG WOODS: Manager Garvick reported that he and Engineer Bortner met with Lowell Thomas of L T Timber about the trees at the Community Park and Young's Woods. Mr. Thomas will prepare a plan to correct problems in these areas as there are dead or dying limbs/trees that could be a liability to the Township and will need to be removed.. The Township is interested in Implementing a forest management plan that will help us maintain our trees and other desirable growth; remove dead and dying trees, stumps and debris; and plant new trees where necessary. Mr. Thomas indicated that the services of his forestry expert would be made available. The Committee will wait for the proposal from Mr. Thomas and then analyze the situation further.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting was adjourned at 7:08 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
SEPTEMBER 7, 2010

The Penn Township Public Works Committee met in public session on Tuesday, September 7, 2010 at 7:45 PM following the Finance Committee meeting. Present were Vice Chairman Rewa and Commissioners Prieber, Heilman, and Felix. Commissioner Goldsmith was absent with notice. Also present were Manager Garvick, Township Engineer Bortner, Highway Foreman Mahan, WWTP Supt. Mahone, Police Chief Rhodes, Fire Chief Cromer and Administrative Assistant Rodgers.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: The minutes of the August 3, 2010 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

PAVING PROJECTS SCHEDULE: Engineer Bortner reported that they have started the street projects for 2010, which includes Flickinger Road, Hershey Heights, Young's Road, N. Blettner Ave., Bair Road and Breezewood Drive, if sufficient funds remain. They are putting on one coat this year instead of the normal two to help allow more projects to be worked on. The second coat for all the roads will be applied sometime in the future. They are using Manheim Township's equipment and two of their employees. They will be completing additional projects this month and towards the twentieth they will be raising the manholes along Westminster Road for PennDOT to complete its overlay.

SALT STORAGE FACILITY UPDATE: Engineer Bortner reported that he expects the salt storage facility project to be completed this month and by the time winter starts we will have a place to store salt.

SNYDER'S OF HANOVER: The committee received a request dated August 23, 2010 from Group Hanover, Inc. on behalf of Snyder's of Hanover for a waiver of the buffer yard requirement for the solar panel array. The waiver is for the buffer yard along PA 116. The rest of the property will have buffers as required by ordinance.

ROADS SCHOLAR: The Committee congratulated Engineer Bortner on his achieving roads scholar in Penn Dot's Local Technical Assistance Program (LTAP). He noted that since the Township has added the training room at the new public works facility it has been easier to get the Penn Dot training courses locally.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting was adjourned at 7:53 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
OCTOBER 5, 2010

The Penn Township Public Works Committee met in public session on Tuesday, October 5, 2010 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Rewa and Felix. Commissioners Prieber and Heilman were absent with notice. Also present were Manager Garvick, Township Engineer Bortner, Highway Foreman Mahan, WWTP Supt. Mahone and Administrative Assistant Rodgers.

ANNOUNCEMENTS: Commissioner Goldsmith announced that an executive session was held following the Finance Committee meeting last evening to discuss personnel issues.

APPROVAL OF MINUTES: The minutes of the September 7, 2010 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Derek Higgs, 1006 Marietta Avenue, presented a letter from property owners on Marietta & Hirtland Avenues near the Rutter's Farm Store on York Street. They are concerned about the traffic patterns being created by the customers using the Rutter's store. According to Mr. Higgs, there were no traffic studies done on the adjacent streets when the project was proposed. Mr. Higgs stated that he had filed a lawsuit against the Township, which was eventually taken over by Rutter's. The suit requested to have a traffic study performed on the residential streets. There was a study done but according to Mr. Higgs it was flawed and even though traffic during peak hours has decreased there is traffic along the residential streets all the time. Many of the patrons of Rutter's turn down Marietta Avenue and turn around in private driveways in order to access Rutter's from Blooming Grove Road on the "right in only" entrance or they disregard the signs and make left hand turns into Rutter's from Blooming Grove Road.

On another matter, he stated that there is also a problem with parking along Marietta Avenue that inhibits sight access onto Route 216. He is requesting the Township conduct a traffic study and corrects the problem by eliminating the parking. Manager Garvick stated that the cost of the study would be the responsibility of the Township but the study may not warrant any action or provide the recommendation that he may be seeking. Mr. Higgs stated that he had expressed concern about the traffic patterns and problems at the Zoning Hearing Board meeting when the case was being considered. Commissioner Felix stated that as Chairman of the Public Safety Committee he would address the situation with the Police Department as far as enforcing the speeding and illegal turns regulations. The issue of whether or not the ZHB acted within its bounds in granting approval is a moot point. The traffic studies would have been a requirement of the township's land development process. The Committee suggested that Mr. Higgs attend the Public Safety meeting next month and they will try to have some answers.

ENGINEER'S REPORT: Township Engineer Bortner reported that brush and limb collection will begin next week and leaf collection will begin shortly thereafter. He reported that some of the paving projects have been completed.

YOUNGS WOODS PROPERTY LINE INFRINGEMENT: Manager Garvick reported that the property owners next to Youngs Woods at 287 Blooming Grove Road have taken some liberties by installing driveways on Township property. Vehicles are now being parked in Young's Woods. Manager Garvick reported that he has not received a response from a letter that was sent in August and the residents continue to park vehicles on Township property. There were no permits obtained for the driveway improvements made by the adjoining property owners. The Committee recommended proceeding with legal measures to have the neighbors stop using the property without permission.

YOUNG'S WOODS-COMMUNITY PARK TIMBER MANAGEMENT: Manager Garvick reported that he and Township Engineer Bortner meet with Lowell Thomas from L.T. Timber about removing some of the dead/damaged timber and tree stumps from the Community Park and Youngs Woods. The idea is to start managing the timber and growth in the parks as opposed to simply just removing dead trees periodically. The Township received a quote from L T Timber and the combined cost to have the proposed trees and stumps removed at both parks is \$18,000. Manager Garvick would like to include this in the 2011 budget but has not yet. There was some discussion on where the money would come from. It might be possible to trade some live trees in return for this work and the Committee felt it was important enough to consider. Engineer Bortner reported that the property lines for Young's Woods were staked out this summer as a result of a neighbor who had been in earlier about a specific tree that she felt was a threat to her property. It was determined from the survey that the tree in question was actually located on her property.

BUDGET DISCUSSION: The Committee reviewed the 2011 public works budget. Engineer Bortner is requesting an additional mower and a new truck. He noted that he added funds in account 438 that were not in the 2010 budget. The Highway Aid fund was used this year for the paving projects and as a result, all those funds will be depleted and be unavailable for 2011. He provided a list of streets that have not been paved in the last twenty to thirty years. He thinks all the roads should be paved at least once every twenty-five years. The truck he would like to replace is used about three days a week and has been in use since 1996.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting was adjourned at 8:00 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
NOVEMBER 2, 2010

The Penn Township Public Works Committee met in public session on Tuesday, November 2, 2010 at 7:00 PM. Present were Chairman Goldsmith and Commissioners Rewa, Felix, Heilman, and Prieber. Also present were Manager Garvick, Township Engineer Bortner, Highway Foreman Mahan, WWTP Supt. Mahone and Administrative Assistant Rodgers.

ANNOUNCEMENTS: None.

APPROVAL OF MINUTES: The minutes of the October 5, 2010 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Bill Trump, 225 George Street and property owner of 621 and 621 ½ York Street expressed concerns about water in the basement of his York Street property. Mr. Trump stated that he had lived at the property eighteen years ago and there had not been problems with water in the basement. Mr. Trump believes the water is coming from John Street and Fair Avenue. He feels the water should be directed to York Street instead of running down the alley beside his property. The runoff from the alley fills his and his neighbor's back yards and floods the basements. The situation does not occur during every rain but it has been happening more frequently. Mr. Trump was informed that the Township does not maintain alleys. Mr. Trump stated that the basement flooded about five or six times this summer. Mr. Trump stated the situation has been occurring for about eight years and was first noticeable when it snowed and then rained. Manager Garvick would like to observe the situation to see what is actually occurring. The Committee will revisit the situation once the problem is reviewed.

ENGINEER'S REPORT: Engineer Bortner reported that leaf collection has begun and brush and limb collection was completed on or about October 25.

W. CHESTNUT STREET: Manager Garvick presented Ordinance 715 for the adoption of a portion of West Chestnut Street that has been completed by developers. The Committee recommended adopting the Ordinance at the next meeting.

NORTH GATE PLAZA: The Committee reviewed a request dated October 14, 2010 from Willner Realty Company for a waiver of a land development plan requirements to do additional work at the North Point Plaza (formerly Delco Plaza). Engineer Bortner presented the land development plan for the structures that currently exist at site. The owners presented a drawing of what the site would look like. They are proposing to demolish some of the existing buildings and replace them with smaller ones. Engineer Bortner suggested that a plan be required. The Committee recommended denying the request but it will be reviewed by the Penn Township Planning Commission for a recommendation.

YORK VILLAGE APARTMENTS: The Committee reviewed a request dated September 16, 2010 from HRG for York Village Apartments. They would like modifications of the

requirements for preliminary plan, final plan and the landscaping bufferyards. Township Engineer Bortner stated that he is not in favor of a waiver for the bufferyard which they are requesting because it would create a hardship. The bufferyard would be too concentrated and would inhibit stormwater flow. The request will be presented to the Planning Commission for their review and recommendation.

COMMUNITY PARK GRANT REQUEST: Administrative Assistant Rodgers reported that the application made to DCNR for the construction of restrooms and indoor facility at the Community Park has been denied but we could submit another application again next year.

BUDGET DISCUSSION: The Committee reviewed the 2011 public works budget. Manager Garvick reported that some of the equipment purchases in the Public Works budget will be moved into another fund along with the removing of some of the paving projects. There was some discussion about what could be cut and Engineer Bortner indicated that the blizzard resulted in damage to most of the snow removal vehicles. Engineer Bortner reported that he had to replace the tires on all the vehicles when they were inspected due to chain damage.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting was adjourned at 7:36 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager

MINUTES
PUBLIC WORKS COMMITTEE
DECEMBER 6, 2010

The Penn Township Public Works Committee met in public session on Monday, December 6, 2010 at 7:00 PM. Present were Vice Chairman Rewa and Commissioners Felix, Heilman, and Prieber. Commissioner Goldsmith was absent with notice. Also present were Manager Garvick, Township Engineer Bortner, Highway Foreman Mahan, WWTP Supt. Mahone and Administrative Assistant Rodgers.

ANNOUNCEMENTS: Commissioner Prieber read the announcement of the executive session held following the Board of Commissioners meeting on November 15, 2010.

APPROVAL OF MINUTES: The minutes of the November 2, 2010 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None

ENGINEER'S REPORT: Township Engineer Bortner reviewed the progress on the North Point Plaza plan (formerly Delco Plaza). One of the problems is that the developers are proposing a third entrance to the property. PennDOT has plans to extend Eisenhower Drive through Conewago Township, which could cause an increase in traffic in the future along Eisenhower Drive. There is concern about the access from Carlisle Street and no proposed turning lanes along Eisenhower Drive to prevent stacking of traffic. Engineer Bortner stated that the plan has several zoning issues that need to be addressed prior to review and approval.

SOUTH WEST CROSSING PLAN: The Committee was addressed by Scott Barnhart from Burkentine & Sons regarding the South West Crossing plan. The plan has been recommended for approval by the Penn Township Planning Commission. The driveways and sidewalks have been installed in front of the existing duplex home but do not meet Township requirements. There is an easement agreement that needs to be worked out with one of the existing homeowners for the water line. The applicant is no longer requesting a conditional approval pending payment of the recreation fees. A copy of the approved easement agreement has been requested by the Township to file with the subdivision plan. The existing duplex has an existing utility pole that should have been relocated in order to provide the grass buffer between the sidewalk and curb. Instead, the sidewalk was placed around the existing utility pole directly against the curb. The grass strip is missing from the width of the two existing homes. Mr. Barnhart stated that the sidewalk was constructed according to the plan under review. He is aware that the sidewalk is not in accordance with the township's sidewalk policy, but he stated that the township inspected the sidewalk. Mr. Barnhart also indicated that Burkentine has been meeting with the attorneys working towards accommodating the current residents. Engineer Bortner stated that at one time the property was all one plan, but now it belongs to several different people. The Committee will review the installed sidewalk and may require the utility pole to be moved and the sidewalk installed to meet Township requirements.

CENTER STREET: Township Manager Garvick reported that PennDOT has requested a meeting to discuss the need for an amended reimbursement agreement for Center St. PennDOT is now requesting a new agreement that would require the Township to bid and pay for the project upfront and then request a reimbursement. Manager Garvick is not happy that PennDOT is requesting a change to the approved agreement. The project has been delayed several times, which has increased Penn's portion of the total cost of the project by \$300,000. Manager Garvick stated that he will be meeting with PennDOT next week.

YORK VILLAGE APARTMENTS: The Committee received a request dated September 16, 2010 from the York Village apartments for a waiver of the preliminary plan, final plan and the landscape and buffer yard requirements for their plan. Engineer Bortner reported that the Planning Commission recommended approval for the requests to a waiver of the preliminary and final plan requirements but denied a waiver of the landscaping and buffer yard requirements. Engineer Bortner stated he is not sure how this will prevent future flooding and that the Township has not caused the hardship the developer is claiming. It was suggested that the proposed units be made smaller to help alleviate the problem of not being able to install a buffer yard that meets the requirements of the ordinance. The Committee recommended denying the request for a waiver of the landscape and buffer yard requirements.

AQUAPHOENIX: The Committee received a request dated November 23, 2010 from GHI, Inc. for a waiver of the landscaping and buffer yards for a portion of the Aquaphoenix land development plan. Because they need additional parking spaces they are proposing to eliminate a portion of the buffer yard requirements at the location past the driveway where they are placing the parking lot. They provided pictures of the property immediately across the street from them that does not have similar landscape and buffer yard. Commissioner Felix stated that Planning Commission recommended approval and that Fire Chief Cromer had several concerns about the driveway for fire apparatus access, which have been addressed. The driveway has been revised. Township Engineer Bortner suggested that several trees could be planted.

GIOVANNIA'S PIZZA: The Committee received a request dated November 12, 2010 from Giovanni's Pizza for a waiver of the land development requirements to install a parking lot. It has been necessary for the restaurant staff and overflow customers to park on a section of grass area since the parking lot is not large enough. The Zoning Officer informed them that they needed paved parking. This is a new restaurant at the location of the former Runkle's store and gas station. The Penn Township Planning Commission recommended denying the request. Township Engineer Bortner stated that he does not have a land development plan for the property. The committee recommended denying the request.

FHWA STREET SIGNAGE: Township Manager Garvick stated that there are several federal regulations that have been passed that will apply to all municipalities in the US. He stated that by January 2012 all municipalities must have inspected all the roadway signs for reflectivity and all regulatory signs (stop, yield, speed limit, RR crossing, etc.) must meet the minimum reflectivity standards. They must have a management program in place to ensure that all signs meet minimum reflectivity standards and

include an inventory and maintain a database. By January 2015 all street name signs must be 6" letters. By 2018 all street name and overhead guide signs will need to be replaced with upper case and lower case letters. The Committee members suggested that the Solicitor be contacted to see if the National Federal Highway Administration can dictate the signage on municipal streets. The Committee also suggested contacting our Federal Representatives. It will cost the Township between \$30 and \$55 for each sign to replace.

COMMUNITY PARK REQUEST: Manager Garvick reported that James Horack, a local farmer, who has been farming the land around the Community Park for Martin Hill for several years was not notified when the land was given to the Township as part of the approval for the High Point land development plan. As a result he spread lime over some of the nine acres of land adjacent to the Community Park. He would like to be allowed to keep farming it to recover some of his costs. The Commissioners recommended denying the request.

CITIZENS QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
None.

The meeting was adjourned at 7:52 PM.

Respectfully Submitted

Jeffrey R. Garvick, Manager