

MINUTES
PUBLIC WORKS COMMITTEE
SEPTEMBER 5, 2023

The Penn Township Public Works Committee convened on Tuesday, September 5, 2023, meeting at 6:13 p.m., following the Public Safety Committee Meeting. Present were Chairman Heiland, Commissioners Berlingo, Brown, and Elksnis. Also present were Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, WWTP Superintendent Lank and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the August 7, 2023, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

BONDS: Engineer Bortner suggested setting the bond amount for Carroll County Christian Center at \$162,269.80 and reducing the bond amount for High Pointe at ROJEN Farms Penn South Phase S4 from \$1,539,239.90 to \$520,319.80. The Committee recommended approving the amounts.

BARNHART DRIVE: Township Engineer Bortner reported that two easements are needed for this project. The property owner of 17 Barnhart Drive contacted him regarding the agreement. He has not heard from Hanover Real Estate Partners. He asked the Committee if he could reach out with another letter, or he can reach out and contact Kurt Dietrich who is local. The Committee agreed.

PARK HEIGHTS BOULEVARD REALIGNMENT-PHASE I CULVERT REPLACEMENT: Township Engineer Bortner reported the culvert was installed on September 1st. The crane was removed on September 5th. They are estimating to have the road reopened on September 21st. Once reopened the restrictions can be removed. Engineer Bortner will reach out to the school district regarding the road opening and the bus routes.

WILSON AVENUE PAVING – CSXT: Township Engineer Bortner reported he was informed that the temporary right of entry agreement was received on August 30th. Once the check is received a preconstruction meeting will be arranged. He thanked everyone involved in expediting the paperwork to move this project forward.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner provided the Committee with a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL21-05 – Elsner Engineering Works

SL22-01 – Water Street Four, LLC
SL22-07 – Carroll County Christian Center
SL22-10 - 934 Baltimore Street – Cody Bentzel
SL22-11 – Liberty Restoration & Construction, LLC
SL22-12 – Holland Construction-100 Blettner Avenue
SL22-15 – WAWA Food Market & Fueling Station
SL23-04 – 820 Hershey Heights Road – Small & Rinker

CARROLL COUNTY CHRISTIAN CENTER WAIVER REQUEST: The Committee received a request dated August 2, 2023, from Hanover Land Services on behalf of Carroll County Christian Center, requesting a waiver to Section 306.B.4 (Detention and Retention Basin Fencing Requirements) of Subdivision and Land Development Ordinance. Mr. Kris Raubenstine, Hanover Land Services, Inc., presented this request. He stated the basin is a small facility to the front of the property. It is approximately fifteen inches deep with outfall pipes three inches off the bottom. At the most there would be three inches of water, if any, within the facility. Chairman Heiland expressed concern for safety with even three inches of water in the basin. Engineer Bortner stated that if the fence is required around the basin in question, the suggested bond amount will need to be increased. Zoning Officer Smith stated that he does not have an issue with the request as the basin is under twenty-four inches. He added that if the waiver is denied, Mr. Raubenstine will have to apply for a variance for the four-foot-high fence in the front yard. Mr. Raubenstine stated that he would invite maintenance conditions with the approval of the request. The Committee asked to be placed on the agenda.

MS4 UPDATE: Township Engineer Bortner reported that MCM 5 BMP post construction inspection mailing for all the facilities. Chairman Heiland requested a copy of the mailing be sent to the Commissioners. A copy of all the MCMs will also be sent to the Commissioners. Hanover Land Services is in the process of filing our annual report due September 30, 2023.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL22-07-Carroll County Christian Center; SL22-10-934 Baltimore Street-Cody Bentzel; SL22-11-Liberty Restoration and Construction, LLC; and SL22-15-Wawa Food Market and Fueling Station. The Committee recommended approving the requests.

RECREATION: PAID USE OF THE RECREATION FACILITIES: Ms. Amy Redding, Hanover Soccer Club President, and Mr. Rich Guy, Soccer Coach came before the Committee to request use of the fields at the Community Park. Mr. Guy stated that they need practice space on Tuesday, Wednesday, and Thursday evenings. The Club lost their practice space due to the expansion at UTZ. They are leasing space at Clarks, and were leasing space at Moul Field, but lost the space due to football. They need space for their middle-aged teams, and they are aware that the field space is a first come basis, and if someone is using the fields they can adjust. Their equipment is pop up. This is just a temporary request and would be for just this fall. For the age group the kids are usually dropped off. They requested if they could paint field lines on the grass. Township Engineer Bortner had no issues. Chairman Heiland stated that if they find the fields

are not being up kept, they may receive a phone call. The Committee requested that Mr. Guy forward a copy of their Certificate of Insurance to Engineer Bortner.

COMMUNITY SERVICE PROJECT FOR ARBOR LANE BASKETBALL COURTS: Township Engineer Bortner reported that he received an email from Kevin Klunk, South Western School District expressing interest in revitalizing the basketball court at the Arbor Lane Playground. He stated the Lady Mustang Basketball members utilize the court for off season training and suggested it would be a nice community service project to assist the Township in repainting the court lines, replacing nets, etc. The Committee requested Engineer Bortner to invite Mr. Klunk to attend the next Committee meeting to discuss.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: Mr. Leonard Rice, 125 Hirtland Avenue, requested an update regarding Glo Fiber cable service coming to the Township. Chairman Heiland reported that the Township entered into a franchise agreement with Shentel Communications, and it may take up to two years to have the service offered to select portions of the Community.

The meeting was adjourned at 6:56 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary