

MINUTES
PUBLIC SAFETY COMMITTEE
AUGUST 7, 2023

The Penn Township Public Safety Committee convened on Monday, August 7, 2023, at 6:00 p.m. Present were Chairman Elksnis, Commissioners Allison, Berlingo, Brown and Heiland. Also present were Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, WWTP Superintendent Lank and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: Chairman Elksnis announced there was an executive session held following the July 17, 2023, Penn Township Board of Commissioners Meeting to discuss personnel and consult with the solicitor on legal matters. He also announced there was an executive session held on Wednesday, August 2, 2023, for personnel issues.

Chairman Elksnis announced the Public Safety, Public Works, Finance, and Health and Sanitation Committee meetings will be held on Tuesday, September 5, 2023, at 6 p.m.

He also announced there will be an executive session held after the Health and Sanitation Committee meeting this evening to discuss personnel issues.

APPROVAL OF THE MINUTES: The minutes of the July 3, 2023, Public Safety Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

TRICK-OR-TREAT AND THE ANNUAL HANOVER HALLOWEEN PARADE: Police Chief Hettinger reported that he has not received notification regarding the Annual Halloween Parade; however, the Parade is typically held the Thursday prior to Halloween. Chief Hettinger requested that Trick-or-Treat be scheduled for Tuesday, October 24, from 6 pm to 8 pm. The Committee recommended approving the date.

DISCUSS APPROVAL OF POLICE POLICIES: Police Chief Hettinger reported according to the First-Class Township Code, the policies of the police department need approval of the Board. The solicitor recommended, while not required by law, it is best practice to adopt the policies by resolution. This can be done on an annual basis for any updates throughout the year. The committee recommended adopting the policies.

DISCUSS APPROVAL OF THE MUNICIPAL SERVICES AGREEMENT FOR MAINTENANCE OF TRAFFIC CONTROL SIGNALS: Police Chief Hettinger reported he received the ATS maintenance agreement for the traffic control signals. The agreement is like previous years and will be valid for three years. The Committee recommended approving the agreement.

REVIEW OF FIRE COMMISSION MEETING: Fire Chief Clouser reported Chairman Newman took a few moments to remember Councilman Chris Lockard for his dedication and work with the Fire Museum and Fire Commission. With Mr. Lockard's passing, Tim Kress has been assigned as a regular board member, and Gary Greenholt as the alternate. The treasurer's report showed revenue is at 53.7%, and expenses are at 50%. The audit results were received and are under review with the Commission. The Commission worked on the EMS management structure. The new ambulance and utility truck are in service. The Commission adopted the Medical standby agreement. He reported that new firefighter Otis started and will be sworn in on August 10th.

EMA UPDATE: Emergency Management Coordinator Waltman submitted his July report.

OTHER MATTERS: Police Chief Hettinger reported that in the past it has always been a tradition to present a firearm back to the retiring Police Chief. This was not done for former Police Chief Laughlin. Chief Hettinger requested to present a firearm to him in honor of his years of service. The Committee was in favor of granting his request.

Chairman Elksnis commended Officer Wheeler and everyone for their participation and hard work for National Night Out. It was well attended and a great success.

CITIZEN'S QUESTIONS TO COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 6:13 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary