

MINUTES
PUBLIC SAFETY COMMITTEE
FEBRUARY 7, 2022

The Penn Township Public Safety Committee convened on Monday, February 7, 2022, at 7:00 p.m. Present were Vice-Chairman Elksnis and Commissioners Berlingo, Brown, and Heiland. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. Commissioner Cromer was absent without notice. The following items were discussed:

ANNOUNCEMENTS: Vice-Chairman Elksnis announced that there was an executive session held following the Health and Sanitation Committee meeting on Tuesday, February 1, 2022. He also announced that there will be an executive session held following the Public Works Committee meeting this evening.

APPROVAL OF THE MINUTES: The minutes of the January 3, 2022, Public Safety Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

ANNUAL DOCUMENT SHREDDING MATERIALS: Police Chief Hettinger reported that he has sent Manager Rodgers a list of documents that need to be disposed. Manager Rodgers reported that she has added the documents to the list on the resolution. The documents will be sent for shredding at the Township shredding event on April 23, 2022, Vice-Chairman Elksnis added that the food drive will be held during this event as well. The committee recommended approving the resolution.

HIRING OF POLICE OFFICER: Police Chief Hettinger reported that the York County Consortium held testing in January. After both phases of testing were completed, they had a total of fifty-seven candidates. Civil Service has been able to certify the list. Chief Hettinger had his detectives conduct back ground checks, and has a list of four applicants. Chief Hettinger will provide this list to Manager Rodgers, and Civil Service will certify at their next meeting. Chief Hettinger stated he would like to move forward with conducting interviews, and make conditional offers. He stated the next class for the Police Academy will begin in May.

DONATION FOR NEW POLICE BICYCLES: Police Chief Hettinger reported that the department has four bicycles in its fleet, with the newest being about ten years old, and in need of maintenance. A Township employee is member of an organization called People that Care, Inc. and they may be interested in donating two new bicycles for the department.

TRAFFIC STUDIES: Police Chief Hettinger reported five traffic studies were conducted; the 4000 block of Grandview Road for speed, Fairview Drive for Sight Distance for a hidden driveway, Fairview Drive for speed, Beck Mill Road at Boulder, for speed, and

sight distance for speed. The study found that the speed limit is set accordingly at all the locations. The sight distance for a hidden driveway traffic study on Fairview Drive found that due to a dip in the road, it is recommended to place hidden driveway signs approaching from each direction. The Committee recommended posting the signs.

REVIEW OF FIRE COMMISSION MEETING: Fire Chief Clouser reported at last Commission meeting they reorganized, approved a new contract with the auditor, approved the job description for the business manager, and amended the job description for the executive secretary. They also approved a three percent increase for Emergency Medical Service billing. There was a check presentation from the volunteer services for approximately \$70,000 for the sale of apparatus. Chief Clouser reported that he has a meeting with senior leadership at UPMC Hanover Hospital with all the local ambulance services to meet the new Medical Director for the ER.

EMA UPDATE: EMA Coordinator Waltman reviewed his January report. EMA Waltman reported that he presented the Emergency Management Plan for review a few months ago, and at the Committee's recommendation he had the Fire Commission's solicitor review. The solicitor found the document to be in compliance with Title 35B of the Commonwealth of Pennsylvania. Coordinator Waltman stated he will forward a copy to Manager Rodgers for the Committee to review. He also reported the York County EMA purchased nine hundred Covid tests funded by York City Department of Health. Fifteen tests will be made available to both the fire department and Emergency Medical Services.

OTHER MATTERS: There were none.

CITIZEN'S QUESTIONS TO COMMITTEE REGARDING DISCUSSION ITEMS: None.

The meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary