

MINUTES
FINANCE COMMITTEE
OCTOBER 4, 2022

The Penn Township Finance Committee convened on Tuesday, October 4, 2022, at 7:00 p.m. Present were Chairman Allison, Commissioners Berlingo, Elksnis and Heiland. Also present were Township Manager Rodgers, WWTP Superintendent Lank and Township Secretary Sweeney. Commissioner Brown was absent with notice. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the September 6, 2022, Finance Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

GUTHRIE MEMORIAL LIBRARY PRESENTATION: Ms. Shanna Hollich, Library Director, and Mr. Ryan Bankert, Adult Services Manager were in attendance. Ms. Hollich presented an overview of the programs offered, funding and expenses of the Guthrie Memorial Library.

2022 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through September 30, 2022. The year to date revenue is at 105.45% of what is budgeted and expenses are at 55.55%. The general fund includes \$875,459 in ARP funds.

SAINT JOSEPH PARISH WAIVER REQUESTS: The Committee received a request dated September 26, 2022, from Saint Joseph Parish requesting a waiver to permit fees for their Christmas Bazaar fundraiser to be held November 12, 2022. The Committee recommended approving the request.

2023 BUDGET: Manager Rodgers asked the Committee if they would like for her to review the areas of the budget not covered by the department heads. The Committee agreed to wait until the upcoming budget meetings that will be held on Wednesday, October 12, 2022, and Monday, October 24, 2022 beginning at 5:30pm. The funds received from the American Rescue Act will be discussed at the October 12th meeting.

OTHER MATTERS: Manager Rodgers reported she received a letter on October 3, 2022, from the Boy Scouts of America, New Birth of Freedom Council. They are requesting to utilize a pavilion at Young's Woods for a recruitment event to be held on October 15, 2022. They are planning to have a small campfire to make s'mores, set up tents and other activities. The Committee expressed concern that the event was already publicized. The Committee recommended approving the request while informing them that in the future the request needs to be approved prior to advertising, and they must have the fire in the designated area at the park.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS:
Mr. William Bowman, 123 Oak Hill Drive, had questions regarding the Revenue and Expense Report.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary