

MINUTES
FINANCE COMMITTEE
OCTOBER 6, 2020

The Penn Township Finance Committee convened on Tuesday, October 6, 2020 at 7:00 p.m. via an online meeting. Present were Chairman Cromer, Commissioners Brown, Elksnis, Heiland and Van de Castle. Also present were Township Manager Rodgers, and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: Commissioner Heiland read a summary of the Online Public Meeting Guidelines.

APPROVAL OF THE MINUTES: The minutes of the September 1, 2020 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2020 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through September 30, 2020. The year to date revenue is at 90.84% of what is budgeted and expenses are at 53.76%.

2021 BUDGET: Manager Rodgers stated the first reading of the budget will be November 16, 2020, and adoption should take place December 21, 2020. The Finance Committee will meet on Wednesday, October 21, 2020 at 6:30 p.m. to discuss the budget in detail. Manager Rodgers will advertise the meeting.

OTHER MATTERS: None.

The meeting was adjourned at 7:07 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary