

MINUTES  
FINANCE COMMITTEE  
OCTOBER 12, 2022

The Penn Township Finance Committee convened on Wednesday, October 12, 2022 at 5:30 p.m. Present were Chairman Allison, Commissioners Brown, Heiland, Elksnis and Berlingo along with Township Manager Rodgers. The following items were discussed:

ANNOUNCEMENTS: None.

CITIZEN'S COMMENTS: None.

COVID ARP FUNDS: The Committee met and discussed how to proceed with the \$1,745,417.48 the Township received from the American Rescue Plan Funds as a result of Covid 19. The Township received \$869,958.16 in 2021 and \$875,459.32 in 2022. The Township has completed it's first annual report and choose the replace revenue option since we are under the ten million dollar maximum allowed for this category. The Commissioners each prepared a list of potential projects that the funds could be used for. After some discussion, three items were picked for expenses in 2022. The Committee agreed to use \$34,391.85 for salaries spent on public safety for covid, the purchase of a paver and the purchase of an electronic sign to be located at the Public Works Facility or the Recycling Center. The Committee is considering doing some of the improvements in the 2018 recreation plan including the walking path which could be installed with Township forces and the new paver. It was also suggested we may want to seek a grant for this as well. The Committee will review the rest of the suggestions at the next Budget meeting.

2022 BUDGET REVIEW: The Committee began reviewing the 2023 budget. The Committee began by reviewing the revenue portion of the general fund budget. The manager will adjust the prior year local services tax slightly higher with current receipts. The street openings income will be adjusted slightly higher. Earnings from temporary deposits will be increased slightly with the increase in interest rates over the last several months. We budgeted \$750 which was inline for what we received over the last several years and we are up to \$21,747. The Committee agreed to reduce the amount of recyclable materials income since we have been notified that we will have to start paying to dispose of cardboard instead of getting income from it. The manager will increase the utility reimbursement since this includes fuel for the fire commission. The Committee next reviewed the expenses for the general fund budget. The expenses were reviewed under administration, auditing, tax collector, law, engineering and building. They reviewed the police and fire budgets. The Committee reviewed the zoning budget, the solid waste budget, the public works budget and the recreation budget. It was noted that the Highway Aid budget carryover is not going to be as high as in years past so some of the projected material money will need to come from the General Fund budget. This needs to be added back into the budget. The Public Works projects were budgeted for having them paved by an outside company so those

numbers can be reduced because of the purchase of the paver. The Highway Aid budget and the Sewer budgets were reviewed.

FEE RESOLUTION: Commissioner Allison asked the Committee to review the fee resolution before the next Finance Committee meeting as most of the fees have not been raised for five or more years. He asked them to consider reimplementing the plumbers license fee.

OTHER MATTERS: None.

The meeting was adjourned at 8:17 p.m.

Respectfully submitted,  
Kristina J. Rodgers  
Township Manager