

MINUTES
FINANCE COMMITTEE
AUGUST 07, 2023

The Penn Township Finance Committee convened on Monday, August 7, 2023, at 6:57 p.m., following the Public Works Committee Meeting. Present were Chairman Allison, Commissioners Berlingo, Brown, Elksnis and Heiland. Also present were Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, WWTP Superintendent Lank and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the July 3, 2023, Finance Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: Township Engineer Bortner reported that as the result of the storm this evening, there is a substantial amount of brush on the road. The Committee recommended that if a resident should call, the crew should pick up the brush.

2023 REVENUE AND EXPENSE REPORT: Commissioner Allison presented the revenue and expense report through July 31, 2023. The year-to-date revenue is 76.06% of what is budgeted, and expenses are at 39.63%.

EXCHANGE CLUB OF HANOVER WAIVER REQUEST: The Committee received a request dated July 28, 2023, from the Exchange Club of Hanover requesting a waiver of permit fees to place temporary signs advertising the 2023 Chili Cookoff to be held September 3, 2023. The Committee recommended approving the request.

WAIVER REQUEST FOR YORK ROAD INVESTMENTS LLC: The Committee received a request dated July 13, 2023, from Barley Snyder Attorneys at Law requesting a refund of the Subdivision and Land Development fees for York Road Investments, LLC. Zoning Officer Smith reported the applicant submitted a plan to subdivide a 121-acre site into two lots, only one of which the applicant intended to acquire and then develop. They had paid the preliminary plan and final plan cost based on the total acreage. The applicant is requesting a refund of the difference, so they are responsible for the 66.954 acres that have been developed.

AMERICAN RESCUE FUNDS: Commissioner Heiland reported current unexpended funds are \$894,000 available. Funds have been expended for a Township sign, Sewer Transit Van, Asphalt Paver, Playground equipment and upgrades, Police radios, and Omni Site Equipment for the pump stations. He requested that funds be used to replace the number signs at the pavilions for Young's Woods, and for funds to cover the labor for the recreational park upgrades.

WWTP Superintendent Lank reported last month about the disposal of a 1993 Recycle Box Truck that is not safe to drive. It had a twelve-foot box, and the other box truck has a twenty-

six-foot box which is a bit too big to use at most locations. It is a 2005, and they would like to sell it. It's in good condition but a bit too cumbersome to maneuver around. He reported that they would like to replace both units with a new truck with a sixteen-foot box and a lift gate, which currently none of the recycle trucks have. He had a quote of \$77,110 for the new vehicle and is working on getting the value of the 2005 unit. He asked the Committee if this could be considered for use of the American Rescue Funds or should the item be placed in the 2024 budget. The Committee recommended placing the item in the budget and if the budget is tight, then it would be considered.

OTHER MATTERS: Commissioner Allison reported that a decision needs to be made for the auditor for 2023, 2024 and 2025. The Committee recommended remaining with the current auditor SEK & Co.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: Mr. Leonard Rice, 125 Hirtland Avenue had questions regarding the Lion's Club and Young's Woods. The Committee addressed his questions.

The meeting was adjourned at 7:09 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary