

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
AUGUST 15, 2022**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, August 15, 2022. President Brown called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Allison, Berlingo, Elksnis, Heiland and Brown. Also present were Solicitor Hovis, Township Manager Rodgers, Police Chief Hettinger, Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Brown announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss personnel, and other legal matters involving attorney/client privilege. Commissioner Heiland announced that there was an executive session held on August 3, 2022 and August 4, 2022 to discuss personnel issues, and on August 10, 2022 to conduct interviews for the Waste Water Treatment Plant Superintendent.

APPROVAL OF THE MINUTES:

The minutes of the July 18, 2022 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD – CITIZEN’S COMMENTS:

There were none.

PRESENTATION FROM FUHRMAN CREATIVE, LLC:

Kathi Fuhrman, Fuhrman Creative, LLC. presented a proposal for a new website.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Elksnis:

Commissioners Elksnis/Berlingo moved to adopt Resolution No. 989 - Municipal Traffic Signal Maintenance Agreement with the Pennsylvania Department of Transportation. Motion carried.

Public Works & Recreation – Commissioner Heiland:

There were no additions or changes to the Engineer’s Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 am to 3:30 pm to answer any questions.

On Friday, August 12, 2022, the following online bids were opened by C.S. Davidson, Inc:

<u>Bidder</u>	<u>Amount</u>
Monarch Products 385 Sipe Road York Haven, PA 17370	\$105,999.83
CriLon Corporation 279 Industrial Park Road Somerset, PA 15501	\$151,687.56
JVI Group, Inc. 8210 Carlisle Pike York Springs, PA 17372	\$157,499.49
Lobar Site Development 4 Barlo Circle Dillsburg, PA 17019	\$175,270.00

Commissioners Heiland/Elksnis moved to award the Bankert Road Culvert Replacement Bid to Monarch Products, 385 Sipe Road, York Haven, PA 17370, at a bid price of one hundred five thousand, nine hundred ninety-nine dollars and eighty-three cents. (\$105,999.83).

Commissioners Heiland/Elksnis moved to postpone a motion to authorize the Township Manager to approve an agreement with South Heights Manor, LP for the use of the South Heights Manor undedicated sewer collection system. Motion carried.

Commissioners Heiland/Elksnis moved to postpone a motion to adopt Resolution No. 988 – Accepting the dedication of a tract of land and certain sanitary sewers throughout Thornbury Hunt. Motion carried

Commissioners Heiland/Elksnis moved to postpone a motion to adopt Ordinance No. 848 – Adopting as Public Roads portions of Thornbury Hunt. Motion carried.

Commissioners Heiland/Elksnis moved to approve Minimum Control Measures one through six for Stormwater Management. Motion carried.

Commissioners Heiland/Berlingo moved to authorize the appraisal for certain parcel of real estate and preparation of the condemnation documents. Motion carried.

Planning – Commissioner Heiland:

Commissioners Heiland/Berlingo moved to reduce the performance bond amount for South Heights from \$1,788,938.69 to \$909,554.69. Motion carried.

Commissioners Heiland/Berlingo moved to set the bond amount for Self Storage Plus 1049 Baltimore Street at \$720,335.74. Motion carried.

There were no additions or changes to the Zoning Officer's Report.

There were no Subdivision and Land Development plans submitted for formal filing.

There were no Subdivision and Land Development plans for approval.

Commissioners Heiland/Elksnis moved to approve the following extension requests set to expire November 21, 2022:

SL17-10 Mustang Pointe
SL21-01 Clover Lane Development, LP
SL21-05 Elsner Engineering Works, Inc.
SL22-01 Water Street Four, LLC
SL22-02 Arcland Self Storage
SL22-03 Panther Cat, LLC
SL22-09 York Road Investments, LLC
Motion carried.

Personnel – Commissioner Heiland:

Commissioners Heiland/Elksnis moved to adopt Resolution No. 991, setting the rate of pay for the Superintendent and the Assistant Superintendent for the Waste Water Treatment Plant. Motion carried

Commissioners Heiland/Allison moved to appoint Nicholas Bloschichak to the Civil Service Commission said term to expire August 2028. Motion carried

Finance – Commissioner Allison:

Commissioners Allison/Heiland moved to approve Township warrants in the amount of \$2,195,169.66. Commissioner Allison abstained from warrants for vendor #3457. Motion carried.

Commissioners Allison/Heiland moved to approve a request dated July 11, 2022, from Saint Joseph Parish, requesting waivers to all permit fees for their annual Yard Sale fundraiser that was held on Saturday, August 6, 2022. Motion carried.

Commissioners Allison/Heiland moved to approve a sales agreement with Brooke S. Hess, for 823 York Street, Hanover, PA 17331. Motion carried.

Health & Sanitation – Commissioner Berlingo:

Commissioners Berlingo/Heiland moved to adopt Resolution No. 990, authorizing the condemnation of certain parcels of real estate. Motion carried.

Commissioners Berlingo/Heiland moved to approve Joao and Bradley Construction Change Order No. 1 for the Oak Hill/Hershey Heights New Sanitary Sewer and Pump Stations. Motion carried with Commissioner Brown abstaining.

MANAGER’S REPORT:

There were no additions or changes to the Manager’s Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSONS TO BE HEARD/CITIZEN’S COMMENTS:

Police Chief Hettinger wanted to thank everyone involved for a successful National Night Out that was held at the Pet Smart Parking lot on August 2, 2022.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

Commissioners Heiland/Berlingo moved to recess the meeting until Tuesday, September 6, 2022 at 7:00 p.m. Motion carried unanimously.

Respectfully submitted,

Donna M. Sweeney, Township Secretary