

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
JUNE 20, 2022**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, June 20, 2022. President Brown called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Allison, Berlingo, Elksnis, Heiland and Brown. Also present were Solicitor Hovis, Township Manager Rodgers, Police Chief Hettinger, Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Brown announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss personnel, and other legal matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the May 16, 2022 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD – CITIZEN’S COMMENTS:

There were none.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Elksnis:

Commissioners Elksnis had nothing to report.

Public Works & Recreation – Commissioner Heiland:

There were no additions or changes to the Engineer’s Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 am to 3:30 pm to answer any questions.

Commissioners Heiland/Berlingo moved to approve an agreement with Mr. William Channell, for the permanent right-of-way and temporary construction easement for road improvements related to the Park Heights Blvd. Bridge Replacement project. Motion carried unanimously.

Planning – Commissioner Heiland:

Commissioners Heiland/Berlingo moved to reduce the performance bond amount for Stonewicke – Phase III from \$1,375,360.75 to \$571,591.02. Motion carried unanimously.

Commissioners Heiland/Berlingo moved to set the bond amount for High Pointe at ROJEN Farms Penn South – Phase S3 at \$1,246,537.60. Motion carried unanimously.

There were no additions or changes to the Zoning Officer’s Report.

The following Subdivision and Land Development plans were submitted for formal filing:

- SL22-10 934 Baltimore Street – Cody Bentzel
- SL22-11 Liberty Restoration & Construction LLC

Commissioners Heiland/Elksnis moved to approve the following Subdivision and Land Development plan.

- SL22-08 High Pointe at ROJEN Farms Penn South – Phase S3
- Motion carried unanimously.

Commissioners Heiland/Berlingo moved to approve the following extension requests to expire September 19, 2022:

- SL20-09 Pero Farms Hanover Facility LLC
 - SL22-07 Carroll County Christian Center
- Motion carried unanimously.

Personnel – Commissioner Heiland:

Commissioners Heiland/Elksnis moved to authorize the Penn Township Civil Service Commission to develop an eligibility list for the Fire Captain vacancy. Motion carried unanimously.

Finance – Commissioner Allison:

Commissioners Allison/Berlingo moved to approve Township warrants in the amount of \$2,518,156.46. Motion carried unanimously.

Commissioners Allison/Elksnis moved to adopt Resolution No. 987, Amending the Fee Schedule for Permits and Services. Motion carried unanimously.

Health & Sanitation – Commissioner Berlingo:

Commissioner Berlingo had nothing to report.

MANAGER’S REPORT:

There were no additions or changes to the Manager’s Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSONS TO BE HEARD/CITIZEN’S COMMENTS: Mr. Reginald and Deborah Stafford, 244 Jasmine Drive were in attendance. Mr. Stafford reported that their fence permit was denied due to easement issues. They requested relief from the Board to allow a fence, that was built without a permit, to remain. The Board requested to add the matter to the Public Works agenda in July to allow time for further investigation.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Elksnis/Heiland moved for adjournment at approximately 7:23 p.m. Motion carried unanimously.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary