

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
APRIL 18, 2022**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, April 18, 2022. President Brown called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Berlingo, Elksnis, Heiland and Brown. Also present were Solicitor Doyle, Township Manager Rodgers, Police Chief Hettinger, Zoning Officer Smith, and Township Secretary Sweeney.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Brown announced that there was an executive session held on Tuesday, April 5, following the Health and Sanitation Committee meeting to discuss personnel matters. He also announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss personnel, and other legal matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the March 21, 2022 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD – CITIZEN’S COMMENTS:

There were none.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Elksnis:

Commissioners Elksnis/Heiland moved to approve a request dated March 25, 2022, from the Allied Veterans Council of Hanover to conduct the Annual Memorial Day Parade on Monday, May 30, 2022. Motion carried unanimously.

Public Works & Recreation – Commissioner Heiland:

There were no additions or changes to the Engineer's Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 am to 3:30 pm to answer any questions.

Commissioners Heiland/Elksnis moved to approve a request dated April 13, 2022, from Cub Scout Pack 105, for the use of Young's Woods for a special event. Motion carried unanimously.

Commissioners Heiland/Berlingo moved to approve the C.S. Davidson 2021 Guide Rail Contract Change Order No. 1. Motion carried unanimously.

Planning – Commissioner Heiland:

Commissioners Heiland/Elksnis moved to set the bond amount for 5 Industrial Drive for Elsner Engineering Subdivision and Land Development Plan at \$177,632.95. Motion carried unanimously.

Commissioners Heiland/Berlingo moved to set the bond amount for South Heights Subdivision and Land Development Plan at \$1,788,938.69. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to approve a request dated March 1, 2022, from Hanover Land Services, Inc. for Carroll County Christian Center, for a modification to Section 402, Preliminary Plan Requirements of the Subdivision and Land Development Ordinance. Motion carried unanimously.

Commissioners Heiland/Berlingo moved to approve a request dated March 21, 2022, from Group Hanover, Inc. for Arcland-Self Storage Plus, for a modification to Section 513.a, easements, width and location of the Subdivision and Land Development Ordinance. Motion carried with Commissioner Elksnis casting the dissenting vote.

Commissioners Heiland/Elksnis moved to approve request dated March 21, 2022, from the Missionary Bible Baptist Church for a modification to the requirements of the Subdivision and Land Development Ordinance. Motion carried unanimously.

Commissioners Heiland/Berlingo moved to deny a request dated March 28, 2022, from BPR, LLC., Land Surveying & Civil Engineering for 577 High Rock Road for modification to Section 305, review of plans of the Subdivision and Land Development Ordinance. Motion carried unanimously.

Commissioners Heiland/Berlingo moved to approve a request dated March 28, 2022, from BPR, LLC., Land Surveying & Civil Engineering for 577 High Rock Road for modifications for Section 402, preliminary plan requirements, Section 403, feasibility report on sewer and water facilities and Section 404, environmental impact studies for

wetlands of the Subdivision and Land Development Ordinance. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

There were no Subdivision and Land Development plans submitted for formal filing.

Commissioners Heiland/Berlingo moved to approve the following Subdivision and Land Development plans.

SL22-04 The Trone Family Trust
SL22-05 Markets at Hanover
Motion carried unanimously.

There were no extension requests submitted.

Personnel – Commissioner Heiland:

Commissioner Heiland/Elksnis moved to appoint Holly Liska, Deputy Tax Collector for Penn Township, said term to expire, December of 2025.

Finance – Commissioner Berlingo:

Commissioners Berlingo/Heiland moved to approve Township warrants in the amount of \$883,924.71. Motion carried unanimously.

Commissioners Berlingo/Heiland moved to approve the choice of the standard allowance option for the American Rescue Funds Act. Motion carried unanimously.

Health & Sanitation – Commissioner Elksnis:

Commissioners Elksnis/Heiland moved to table Resolution No. 986, setting the assessment fee for the installation of public sewer for the Oak Hill / Hershey Heights residents. Motion carried unanimously.

Commissioners Elksnis/Heiland moved to approve a proposal from Pennoni for Infiltration Testing Services. Motion carried unanimously.

On Tuesday, April 12, 2022, the following bids were opened and publicly read aloud by Manager Rodgers for the refuse bag bid:

<u>Bidder</u>	<u>Amount</u>	
Central Poly Corporation 2400 Bedle Place Linden, NJ 07036	Option 1	\$38.96 per 100 bags
	Option 2	\$29.66 per 100 bags
X-L Plastics, Inc. 220 Clifton Blvd. Clifton, NJ 07011	Option 1	\$28.89 per 100 bags
	Option 2	\$22.97 per 100 bags

Commissioners Elksnis/Heiland moved to award the 2022 Refuse Bag Bid, option no. 2 to X-L Plastics, Inc., of Clifton, NJ for a bid price of \$22.97 per one hundred bags with an order of five hundred forty-six thousand bags, for a total bid price of \$125,416.20. Motion carried unanimously.

Commissioner Heiland stated he would like a notification in the next newsletter informing the residents that they may use the current blue or the black bags that are marked with the Penn Township logo for refuse disposal.

MANAGER’S REPORT:

There were no additions or changes to the Manager’s Report.

OLD BUSINESS: None.

NEW BUSINESS: Commissioner Elksnis announced that the second annual food drive is this Saturday, April 23, 2022, from 8 a.m. to 1 p.m. during our shredding event. He encouraged everyone to participate.

PERSONS TO BE HEARD/CITIZEN’S COMMENTS: There were none.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Elksnis/Heiland moved for adjournment at approximately 7:15 p.m. Motion carried unanimously.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary