

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
MARCH 21, 2022**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, March 21, 2022. President Brown called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Elksnis, Heiland and Brown. Also present were Solicitor Hovis, Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. Commissioners Berlingo and Cromer were absent.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Brown announced that there was an executive session held on Monday, March 7, 2022, after the Public Works Committee meeting to discuss personnel matters. He also announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss personnel, and other legal matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the February 21, 2022 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD – CITIZEN'S COMMENTS:

Mr. David Webster, 28 Blue Spruce Drive, stated that Clover Lane has been closed for about two weeks, with traffic detoured through Narrow Drive and Blue Spruce Drive. He reported no notification was received and signage is minimal. He expressed concern with the amount of traffic; he calculated forty-four vehicles and tractor trailers within a fifteen-minute timespan, many with excessive speed. Mr. Webster said this is a residential neighborhood with children playing outside. He does not have issue with the detour itself, but requested signage be posted informing of the decreased speed limit and that the Township should look into the process for the future. Manager Rodgers stated that it is not a Township project. Commissioner Brown asked Police Chief Hettinger if he could post an electronic speed sign, along with extra patrol as needed. Manager Rodgers stated that the road is closed from 8 am. to 3 pm. Engineer Bortner

stated that the phase of work should have been completed today, with Clover Lane opening tomorrow.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Elksnis:

Commissioners Elksnis/Heiland moved to adopt Resolution No. 985, the Hanover Area Regional Emergency Operations Plan. Motion carried unanimously.

Public Works & Recreation – Commissioner Heiland:

There were no additions or changes to the Engineer's Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 am to 3:30 pm to answer any questions.

Commissioners Heiland/Elksnis moved to approve a limited license agreement with Carl Maynor, 134 Moore Drive. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to approve an agreement with C.S. Davidson for Engineering and Inspection Services for Oil Creek Stream Bank Stabilization. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to ratify an agreement with Vincent G. and Marie E. Arambulo for the permanent right-of-way and temporary construction easement for road improvements for the Bankert Road Bridge Replacement Project. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to authorize C.S. Davidson to advertise the bidding documents for the Bankert Road Bridge Replacement Project. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to authorize advertising the bid for the placement of materials for the 2022 paving projects. Motion carried unanimously.

Planning – Commissioner Heiland:

Commissioners Heiland/Elksnis moved to accept the final inspection for WellSpan Properties, thus releasing the bond. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to reduce the Letter of Credit for South Hills Golf Club from \$157,405.60 to \$9,597.01. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to approve a request dated January 20, 2022, from Hanover Land Services for Devener Landing to Section 402 (preliminary Plan Requirements) of the Penn Township Subdivision and Land Development Ordinance. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to deny a request dated January 20, 2022, from Hanover Land Services for Devener Landing to Section 505(a) (Street Design) of the Penn Township Subdivision and Land Development Ordinance. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to approve a request dated January 20, 2022, from Hanover Land Services for Devener Landing to Section 505(g) (Curves) of the Penn Township Subdivision and Land Development Ordinance. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to approve a request dated January 20, 2022, from Hanover Land Services for Devener Landing to Section 605 (Landscaping and Bufferyards) of the Penn Township Subdivision and Land Development Ordinance. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to approve a request dated February 7, 2022, from Hanover Land Services for Panther Cat LLC, for a waiver to Section 605 (Landscaping and Bufferyards) of the Penn Township Subdivision and Land Development Ordinance. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to deny a request dated February 16, 2022, from Rettew Engineering on behalf of Conewago Enterprise, Inc. for a waiver to Section 402 (Preliminary Plan Requirements) of the Penn Township Subdivision and Land Development Ordinance. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to deny a request dated February 16, 2022, from Rettew Engineering on behalf of Conewago Enterprise, Inc. for a waiver to Section 306.B.4a (Detention and Retention Basins must be completely surrounded by a four (4) foot fence) of the Penn Township Stormwater Ordinance. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

The following Subdivision and Land Development plans were submitted for formal filing:

SL22-04	The Trone Family Trust
SL22-05	Silbaugh Investors, LP#5
SL22-06	South Heights Manor
SL22-07	Carroll County Christian Center

Commissioners Heiland/Elksnis moved to approve the following Subdivision and Land Development plan.

SL21-12 Above & Beyond Christian Child Care Center, LLC
Motion carried unanimously.

Commissioners Heiland/Elksnis moved to approve the following extension requests to expire on June 20, 2022:

SL20-09 Pero Farms Hanover Facility, LLC
SL21-09 Porter and Warehime Property
Motion carried unanimously.

Personnel – Commissioner Heiland:

Commissioner Heiland had nothing to report.

Finance – Commissioner Heiland:

Commissioners Heiland/Elksnis moved to approve Township warrants in the amount of \$1,620,351.32. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to approve a request dated February 15, 2022, from Saint Joseph Parish, requesting waivers to permit fees for their Annual Yard Sale that was held on Saturday, March 5, 2022. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to reject the Joint Bids opened on February 2, 2022, for Snow and Ice Rock Salt for the contract period of May 31, 2022 to May 31, 2023. Motion carried unanimously.

Commissioners Heiland/Elksnis moved to award the Joint Bid opened on March 16, 2022, for Snow and Ice Rock Salt for the period of May 31, 2022 to May 31, 2023, to low bidder, Eastern Salt Company, Inc., 134 Middle Street, Suite 210, Lowell, MA 01852, in bulk at the following bid price as quoted:

Delivery before July 01, 2022	\$69.00 per ton
Delivery before October 01, 2022	\$69.00 per ton
Delivery after October 01, 2022	\$75.00 per ton

Motion carried unanimously.

Commissioners Heiland/Elksnis moved to waive building permit and Zoning Hearing Board fees for the Township's Sewer projects. Motion carried unanimously.

Health & Sanitation – Commissioner Elksnis:

Commissioners Elksnis/Heiland moved to reject the trash bag bids opened on February 28, 2022. Motion carried unanimously.

Commissioners Elksnis/Heiland moved to authorize advertising the bid for trash bags. Motion carried unanimously.

MANAGER’S REPORT:

There were no additions or changes to the Manager’s Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSONS TO BE HEARD/CITIZEN’S COMMENTS:

Engineer Bortner reported he received an email regarding the Clover Lane closure stating the temporary paving has not been completed, therefore the detour will most likely still be in effect for another day. Mr. Webster requested that the Township look into the process, and asked if the Township is made aware of said detours when roads are closed. Commissioner Heiland asked Solicitor Hovis if the Township has any legal stance to control situations such as this. Solicitor Hovis stated that there should be some coordination between private companies and the local municipalities. Engineer Bortner stated that they have a street opening permit, and a traffic control plan is emailed to all the department heads. Commissioner Brown thanked Mr. Webster for his comments.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Elksnis/Heiland moved for adjournment at approximately 7:33 p.m. Motion carried unanimously.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary