

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
MARCH 15, 2021**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, March 15, 2021, via an online meeting. President Heiland called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Cromer, Elksnis, and Heiland. Also present were Solicitor Hovis, Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clousher, Township Engineer Bortner, Public Works Supervisor Ortman, Zoning Officer Smith, and Township Secretary Sweeney.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heiland read a summary of the Video Conferencing Guidelines.

Commissioner Heiland announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss personnel, and other legal matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the February 15, 2021 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD – CITIZEN’S COMMENTS: None.

ADMINISTER OATH OF OFFICE TO SUCCESSOR COMMISSIONER:

Commissioners Brown/Cromer moved to appoint Clayton R. Black as a Penn Township Commissioner.

Donna Sweeney, Notary, administered the Oath of Office to Clayton R. Black, officially swearing him in as a Commissioner of the Township of Penn.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Brown:

Commissioners Brown/Elksnis moved to continue the March 16, 2020 Disaster Declaration due to the COVID-19 pandemic for the period of February 23, 2021 through March 22, 2021, thus ratifying the extension of the original declaration. Motion carried unanimously.

Public Works & Recreation – Commissioner Cromer:

There were no additions or changes to the Engineer's Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 am to 3:30 pm to answer any questions.

Commissioners Cromer/Brown moved to ratify an agreement with JMT for the DCNR Grant Application for the Penn Township Community Park Creative Playground Project. Motion carried unanimously.

Commissioners Cromer/Brown moved to approve an agreement with Republic Services for disposal of the playground materials. Motion carried unanimously.

Commissioners Cromer/Elksnis moved to authorize CS Davidson to advertise the bidding documents for the Karen Lane Superstructure Replacement. Motion carried unanimously.

Planning – Commissioner Elksnis:

Commissioners Elksnis/Brown moved to deny a request dated December 23, 2020, from Group Hanover, Inc., as a representative for Aquaphoenix Scientific, requesting a waiver to Section 303 (Volume controls) of the Stormwater Management Ordinance. Motion to deny carried unanimously.

Commissioners Elksnis/Brown moved to approve a request dated February 22, 2021, from Group Hanover, Inc., as a representative for Aquaphoenix Scientific, requesting a waiver to Section 306.B.3 (Maximum Permitted Side Slopes) of the Stormwater Management Ordinance. Motion carried unanimously.

There were no additions or changes to the Zoning Officer's Report.

The following Subdivision and Land Development plans were submitted for formal filing:

SL21-01	Stonewicke V
SL21-02	Campbell's Snacks Flouring Receiving project
SL21-03	Yazoo Mills

There were no Subdivision and Land Development plans submitted for approval.

Commissioners Elksnis/Black moved to approve the following extension requests that will expire on June 21, 2021:

SL20-07 Hanover Foods Freezer Expansion
SL20-09 Pero Farms Hanover Facility LLC
SL20-10 AquaPhoenix Scientific Building Addition
Motion carried unanimously.

Commissioners Elksnis/Black moved to approve the following extension request that will expire on July 13, 2021.

SL20-08 Apple Honda of Hanover Parking Lot Expansion
Motion carried unanimously.

Finance – Commissioner Cromer:

Commissioners Cromer/Brown moved to approve Township warrants in the amount of \$1,050,615.50. Motion carried unanimously.

Commissioners Cromer/Black moved to approve a request dated February 12, 2021, from Hanover Chamber of Commerce for a waiver to the sign permit fees to identify shuttle service locations for the Snack Town Street Fair on Saturday, September 18, 2021. Motion carried unanimously.

Commissioners Cromer/Brown moved to approve a request dated February 19, 2021, from the Hanover Lions Club for a waiver to the pavilion fees and sign permit fees for their annual Chicken Barbeque on May 15, 2021. Motion carried unanimously.

Personnel – Commissioner Brown:

Commissioners Brown/Elksnis moved to authorize the Penn Township Civil Service Commission to develop an eligibility list for fire fighters. Motion carried unanimously.

Health & Sanitation – Commissioner Elksnis:

Commissioners Elksnis/Brown moved to ratify an agreement with Realty Consultants for the appraisal of two parcels of land. Motion carried unanimously.

Commissioners Elksnis/Cromer moved to adopt Resolution 970, authorizing the condemnation of certain parcels of real estate. Motion carried unanimously.

MANAGER’S REPORT:

There were no additions or changes to the Manager’s Report.

OLD BUSINESS: None.

NEW BUSINESS:

Commissioners Brown/Cromer moved for the destruction of the recording of this meeting following the approval of the minutes. Motion carried unanimously.

Commissioners Elksnis/Brown moved to appoint Clayton Black to the Penn Township Planning Commission, said term to expire December 31, 2021. Motion carried unanimously.

Commissioner Heiland read the reorganization of the following Committee appointments for the remainder of 2021:

Public Works	Clayton Black Jan Cromer	Chairman Vice-Chairman
Health & Sanitation	Mark Elksnis Clayton Black	Chairman Vice-Chairman

PERSONS TO BE HEARD/CITIZEN’S COMMENTS: None.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Elksnis/Brown moved for adjournment at approximately 7:16 p.m. Motion carried unanimously.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary