

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
FEBRUARY 19, 2024**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, February 19, 2024. President Elksnis called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Baile, Berlingo, Brown, Heiland, and Elksnis. Also present were Solicitor Hovis, Manager Ledley, Police Chief Hettinger, Township Engineer Bortner, WWTP Superintendent Lank, Zoning Officer Smith, and Township Secretary Sweeney.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Elksnis announced there was an executive session held on February 6, 2024, following the Health and Sanitation Committee meeting to discuss personnel matters. Additionally, he announced that the Annual Easter Egg Hunt will be held on Saturday, March 23, 2024, beginning at 10 a.m., at the Community Park, 4601 Grandview Road. The Police Department will be conducting car seat inspections, and Hanover Area Fire and Rescue will have fire trucks on display beginning at 9 a.m.

APPROVAL OF THE MINUTES:

The minutes of the January 15, 2024, Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD/CITIZEN'S COMMENTS: Mr. Anthony Gerecht, residing at 1075 Beaver Creek Road, requested to address the Board about his financial obligations for the Oak Hill/Hershey Heights Sewer Installation. Commissioner Elksnis advised Mr. Gerecht to coordinate with Manager Ledley to schedule a meeting.

Attorney Christopher Naylor, representing J.A. Myers Building Development Inc., inquired if the current moment presented an opportunity to discuss matters concerning Mustang Pointe. Commissioner Elksnis stated that the Board would be voting on the items this evening and did not have any further questions. Solicitor Hovis advised that if Attorney Naylor intended to address the matter, the current moment was suitable for doing so.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Heiland:

Commissioners Heiland/Brown moved to approve a request dated January 5, 2024, from the Hanover Allied Veterans Council to conduct the Annual Memorial Day Parade on Monday, May 27, 2024. Motion carried.

Personnel – Commissioner Heiland:

Commissioner Heiland had nothing to report.

Public Works & Recreation – Commissioner Baile:

There were no additions or changes to the Engineer’s Report.

The MS4/Stormwater Inspector is available Monday through Friday from 7:00 a.m. to 3:30 p.m. to answer any questions.

Commissioners Baile/Heiland moved to approve an agreement with Wyatt J. Adams for the permanent right-of-way for the Oil Creek Stream Bank Stabilization Project. Motion carried.

Commissioners Baile/Heiland moved to approve an agreement with Ronda A. Ruhlman for the temporary construction easement for the Barnhart Drive Culvert project. Motion carried.

Commissioners Baile/Heiland moved to approve an agreement with Treehouse Private Brands, Inc. for the permanent right-of-way for road improvements along Blettner Avenue. Motion carried.

Commissioners Baile/Heiland moved to approve an agreement with J.A. Myers Building and Development, Inc. for the Mustang Pointe Subdivision Land Development Plan. Motion carried.

Planning – Commissioner Baile:

Commissioners Baile/Brown moved to approve a request dated October 5, 2023, from James R. Holley & Associates, Inc. for waivers to the following for the Mustang Pointe Subdivision and Land Development Plan:

Ordinance 815 – The International Fire Code

Section 503.2.1 Dimensions

Section 503.2.4 Turning Radius

Subdivision and Land Development Ordinance

Section 506.e Minimum Distance between the Centerlines of Intersections

Section 508 Blocks

Section 509.a Lots and Lot Sizes

Motion carried.

Commissioners Baile/Brown moved to approve a request dated December 18, 2023, from Hanover Land Services, Inc. for a waiver to Section 509(a) Lots and Lot Sizes for Jason L. & Diana E. Shoe – Preliminary/Final Subdivision and Land Development Plan. Motion carried.

Commissioner Baile/Brown moved to approve a request dated January 8, 2024, from D.C. Gohn Associates, Inc., for a waiver to Section 405 Plan Scale for Yazoo Mills Preliminary Land Development Plan. Motion carried.

There were no additions or changes to the Zoning Officer’s Report.

The following Subdivision and Land Development Plan was submitted for formal filing:

- SL24-02 37 Industrial Drive – Yazoo Mills
- SL24-03 Holland Construction – 100 Blettner Avenue

Commissioners Baile/Brown moved to approve the following Subdivision and Land Development Plans:

- SL23-06 50 Baugher Drive-Rita Martin
 - SL23-07 WAWA Food Market and Fueling Station
 - SL23-08 1750 Youngs Road – Jason L. & Diana E. Shoe
- Motion carried.

Commissioners Baile/Brown moved to approve the following extension requests to expire on May 20, 2024:

- SL17-10 Mustang Pointe
 - SL21-05 Elsner Engineer Works, Inc.
 - SL22-01 Water Street Four, LLC
- Motion carried.

Finance – Commissioner Brown:

Commissioners Brown/Heiland moved to approve Township warrants in the amount of \$2,678,260.59. Motion carried.

Commissioners Brown/Heiland moved to approve a request dated January 23, 2024, from the Exchange Club of Hanover for waivers of sign permit fees for their annual Builders Home and Garden Show to be held March 8 & 9, 2024. Motion carried.

Commissioners Brown/Heiland moved to approve a request dated January 23, 2024, from the Exchange Club of Hanover for waivers of sign permit fees for their annual Evening of Comedy and Magic to be held April 26, 2024. Motion carried.

Health & Sanitation – Commissioner Berlingo:

On Monday, January 15, 2024, the following bids for refuse bags were opened and publicly read aloud by Manager Ledley:

<u>Bidder</u>	<u>Amount</u>
Central Poly Corporation 2400 Bedle Place Linden, NJ 07036	\$20.40 per 100 bags
Interboro Packaging Corporation 114 Bracken Road Montgomery, NY 12549	\$29.72 per 100 bags
XL Plastics 220 Clifton Boulevard Clifton, NJ 0711	\$19.71 per 100 bags

Commissioners Berlingo/Brown moved to award the 2024 Refuse Bag bid, to X-L Plastics, 220 Clifton Blvd, Clifton, NJ, for a bid price of \$19.71 per one hundred bags with an order of four hundred fifty thousand bags, for a total bid price of \$88,695. Motion carried.

MANAGER’S REPORT:

There were no additions or changes to the Manager’s Report.

OLD BUSINESS: There was none.

NEW BUSINESS:

Commissioners Elksnis/Heiland moved to adopt Resolution No. 1026, establishing a policy for the intended use and destruction of the audio and/or video recordings of public meetings of Penn Township. Motion carried.

Commissioner Heiland announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor to discuss personnel and other legal matters involving attorney/client privilege.

PERSONS TO BE HEARD/CITIZEN’S COMMENTS: There were none.

QUESTIONS FROM THE PRESS: Mr. Harrison Jones requested to review the Plans for the proposed WAWA food market and fueling station. Commissioner Heiland instructed him to see Engineer Bortner following the meeting.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Brown/Heiland moved for adjournment at approximately 7:17 p.m. Motion carried.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary