

**MINUTES
BOARD OF COMMISSIONERS PUBLIC MEETING
MAY 20, 2019**

CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, May 20, 2019 at the Penn Township Municipal Building. President Van de Castle called the meeting to order at 7:00 p.m. with a roll call of members. Present were Commissioners Brown, Heiland, Klunk, and Van de Castle. Also present were Solicitor Hovis, Township Manager Rodgers, Police Chief Hettinger, Police Lieutenant Merwede, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Secretary Sweeney. Commissioner Felix was absent with notice.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Van de Castle announced that after the public meeting this evening the Board of Commissioners would convene in an executive session with the Solicitor to discuss personnel, and other matters involving attorney/client privilege.

APPROVAL OF THE MINUTES:

The minutes of the April 15, 2019 Board of Commissioners meeting were approved as submitted.

PERSONS TO BE HEARD – CITIZEN'S COMMENTS: None.

Police Chief Hettinger and Commissioner Brown formally congratulated Corey L. Merwede to the position of Police Lieutenant in the Penn Township Police Department.

TOWNSHIP REPORTS – STANDING COMMITTEES:

Public Safety – Commissioner Brown:

Commissioners Brown/Klunk moved to adopt Ordinance No. 820, changing Meadow Lane to a thru street. Motion carried on a 4-0 roll call vote.

Public Works & Recreation – Commissioner Klunk:

There were no additions or changes to the Engineer's Report.

The MS4 Coordinator is available Monday through Friday from 8:00 a.m. to 4:30 p.m. to answer any questions.

Planning – Commissioner Klunk:

Commissioners Klunk/Brown moved to deny a request dated April 19, 2019 from GHI Engineers and Surveyors, requesting a waiver to Section 306.4 (Design Standards-Fencing) of the Penn Township Stormwater Management Ordinance with regards to Schindler Elevator. Motion carried unanimously.

Commissioners Klunk/Brown moved to approve a request dated April 19, 2019 from GHI Engineers and Surveyors, requesting a waiver to Section 303 (Volume Controls) of the Penn Township Stormwater Management Ordinance in regards to the Schindler Elevator. Motion carried.

There were no additions or changes to the Zoning Officer's Report.

Commissioners Klunk/Brown moved to approve the following Sub Division and Land Development Plan:

SL18-18-American Home Contractors LLC
Motion carried.

Commissioners Klunk/Brown moved to approve the following extension requests that will expire on August 19, 2019:

P01-28-High Pointe at Rojen Farms South
SL17-10-Mustang Pointe
Motion carried unanimously.

Commissioners Klunk/Brown moved to approve the following extension request the will expire on June 17, 2019:

SL18-13-LCBC-Hanover
Motion carried unanimously.

The following Subdivision and Land Development plans were formally filed:

SL19-07-Markets of Hanover
SL19-05-Mavis Discount Tire

Finance – Commissioner Brown:

Commissioners Brown/Klunk moved to approve Township warrants in the amount of \$1,242,923.74. Motion carried unanimously. Motion carried.

Commissioners Brown/Klunk moved to approve a request dated March 25, 2019 from Jefferson Carnival for a waiver of the sign permit fees to advertise their carnival being held July 15 through July 20, 2019. Motion carried.

Commissioners Brown/Klunk moved to approve a request dated April 8, 2019 from Hanover Lions Club for a waiver of the sign permit fees to advertise their chicken barbeque held on May 18, 2019. Motion carried.

Commissioners Brown/Klunk moved to deny a request dated April 15, 2019 from New Hope Ministries for a waiver of the pavilion fee at the Penn Township Community Park. Motion carried unanimously.

Commissioners Brown/Klunk moved to approve a request received April 29, 2019 from the Codorus Blast for waiver of the sign permit fees to advertise their event on June 14, 15, and 16. Motion carried.

Commissioners Brown/Klunk moved to approve a request dated April 29, 2019 from Saint Joseph Parish for a waiver of the yard sale permit fees for their indoor yard sale on August 10, 2019. Motion carried.

Commissioners Brown/Klunk moved to approve the CODY agreement for the new reporting management system for the Penn Township Police Department. Motion carried.

Personnel – Commissioner Brown:

Commissioners Brown/Klunk moved to adopt Resolution 937, setting the rate of pay for the Police Lieutenant for the remainder of 2019. Motion carried.

Commissioners Brown/Klunk moved to appoint Cherokee Diem to the Penn Township Recreation Board, said term to expire April 2020. Motion carried.

MANAGER’S REPORT:

There were no additions or changes to the Manager’s Report.

OLD BUSINESS: None.

NEW BUSINESS: None.

PERSONS TO BE HEARD/CITIZEN’S COMMENTS: None.

QUESTIONS FROM THE PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Klunk/Brown moved for adjournment at approximately 7:15 p.m. Motion carried unanimously.

Respectfully submitted,
Donna M. Sweeney
Township Secretary