

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
January 18, 2010**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, January 18, 2010 at the Penn Township Municipal Building. President Prieber called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Preiber, Heilman, Goldsmith, Rewa, and Felix. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes, Zoning Officer Menges and Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Prieber announced a personnel session held following the public works meeting on January 5, 2010. President Prieber announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the December 21, 2009, December 29, 2009, and January 4, 2010 meetings of the Board of Commissioners were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix:

Commissioners Felix/Goldsmith moved to adopt Resolution No. 726 approving and adopting the revised Penn Township Emergency Operations Plan. Motion carried.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Goldsmith moved for the appointment of Police Officers Michael Smith and Steve Gebhart from probationary patrol officer to regular status, effective January 6, 2010 and January 20, 2010, respectively. Motion carried.

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 727, appointing Gary LeFevre to the Penn Township Zoning Hearing Board, said term to expire January, 2015. Motion carried.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$333,772.36. Motion carried.

Public Works Committee - Commissioner Goldsmith

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Felix:

There were no additions or changes to the Zoning Officers Report.

The following subdivision plans were formally filed:

- P09-20 – Block C Lots 24 and 25 - 416 Meade Avenue
- P10-01 – ESAB Materials Building

Commissioners Felix/Goldsmith moved to approve the following subdivision and land development plans:

- P09-17 – South Western School District Maintenance Building
- Motion carried.

Commissioners Felix/Goldsmith moved to approve the following extension requests that will expire on April 19, 2010:

- P03-03 – Bowman Tract Apartments
 - P04-25 – South Heights
 - P04-26 – Stonewicke
 - P06-23 – Brookside Avenue Townhouses
 - P07-27 – Sterling Brown
 - P08-20 – Park Hills Manor
- Motion carried.

Health & Sanitation – Commissioner Rewa

Commissioner Rewa had nothing to report.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None

NEW BUSINESS: None

CITIZEN'S QUESTIONS TO THE COMMISSIONERS REGARDING DISCUSSION

ITEMS: None.

QUESTIONS FROM PRESS:

Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Heilman/Rewa moved for adjournment at approximately 7:04 P.M. Motion carried.

Respectively submitted,



Kristina J. Rodgers
Township Secretary

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
FEBRUARY 15, 2010**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, February 15, 2010 at the Penn Township Municipal Building. President Prieber called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Preiber, Heilman, Goldsmith, Rewa, and Felix. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes, Zoning Officer Menges and Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Prieber announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS:

Dave Rambol, 23 Ivy Circle, thanked the road crew for the job they did on the roads during the snowstorms. Mr. Rambol expressed concern about the \$53 sewer bill that he will be receiving next quarter. Mr. Rambol felt that the minimum gallon charge should be lowered from 7,000 gallons per quarter to 3,000 gallons per quarter, with a fee for each additional 1,000 gallons of water usage over the minimum. He also does not want the Township to accept credit card payments and felt the Commissioners should reconsider the wood burning furnace ordinance because it may present a hardship to some residents.

Dawn Osterling, 244 Joshua Drive, West Manheim Township, expressed concern about her \$193 per quarter sewer bill. She felt that this is unfair that two municipalities using the same sewer system are paying different sewer rates. Manager Garvick explained how West Manheim is charged for using the Township's sewer system and that the current sewer rate agreement was negotiated with the West Manheim Supervisors in 1988. The Township would be willing to discuss amendments to the Agreement but no official request to do so has come from the West Manheim Township Supervisors. Penn is also willing to consider modifying the calculations using actual volumes of water consumed as opposed to the current estimation of 15,000 gallons per residence. Garvick indicated that Penn Township has made numerous requests to West Manheim for the water consumption data that would show how much each individual household contributes but we have received no response. Mr. Osterling then requested clarification as to how West Manheim is billed. Manager Garvick stated that the number of customers is multiplied by the Penn rate for 15,000 gallons, multiplied by a factor of 1.3.

Commissioners Felix and Heilman explained how the charges to West Manheim for its residents are applied. They also mentioned the discussions that have occurred between West Manheim and Penn regarding sewer capacity upgrades and the required capacity

West Manheim will need. They explained to the Osterling's what the Township is charging West Manheim under the agreement and that Penn has no control over any additional charges that may be being applied by West Manheim. Commissioner Heilman stated that he felt the article in the Evening Sun was not sufficient to fully inform the residents of what is going on.

Wayne Frock, 616 Airport Drive, West Manheim Township, asked how the Township pays for its water. Manager Garvick stated that the Township is a customer of the Hanover Borough Water Company just like every other municipality that uses Hanover water. Mr. Frock questioned why there is a graduated scale for sewer and not water. Manager Garvick explained that the PA Public Utility Commission governs water rates but sewer rates are controlled under local authority. Manager Garvick and Solicitor Tilley explained how the sewer rate structure is determined.

Jim Kappes, 17 Bribery Lane, West Manheim Township, questioned the thirty percent difference for West Manheim residents over Penn Township residents. Manager Garvick explained why there is a thirty percent charge over what Penn Township charges its residents.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the January 18, 2010 meeting of the Board of Commissioners were approved as submitted.

RECOGNITION OF SERVICE:

Commissioner Prieber presented Timothy Dunn with a plaque recognizing his fifteen years of service on the Penn Township Zoning Hearing Board. The plaque stated "this award is Presented to Timothy J. Dunn for his outstanding serving as both member and chairman of the Penn Township Zoning Hearing Board, 1995-2009".

Commissioner Prieber presented Michael, Nancy, and Elaine Brown with a proclamation recognizing the 100th birthday of Marie Brown. Commissioner Prieber read the proclamation that stated: "Proclamation, In Recognition of "Mrs. Marie C. Brown on the occasion of her 100th birthday, Whereas, on March 1, 1910 Marie was born in Littlestown, PA then moved to Hanover when she was 11 years old; and Whereas, Marie and her husband Ira lovingly raised six children to adulthood and her family is now blessed with five sons, six daughters-in-law, seventeen grandchildren, and seventeen great grandchildren; and Whereas, at an early age, she joined St. Mark's Lutheran Church where she is still recognized as the oldest living member, and where she still volunteers, makes quilts and visits her many friends; and Whereas, this remarkable lady has maintained a wonderful attitude and outlook throughout her life and is a precious relative and friend to many. Now therefore be it proclaimed, that the Penn Township Board of Commissioners is inspired by her long life and offer her sincere best wishes for continual good health, happiness, and overflowing abundance of love and joy; and be it further proclaimed, that the Board of Commissioners, together with Marie's family and friends and the entire community, hereby joyfully celebrates the March 1, 2010 one-hundredth birthday of Marie Brown. Proclaimed this 15th day of February 2010. Craig M. Prieber, President".

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix:

Commissioners Felix/Goldsmith moved to approve a request dated January 16, 2010 from the Hanover Allied Veterans Council to conduct the Memorial Day parade on Monday 31, 2010. They further moved that all street closings and public safety considerations be coordinated through the Penn Township Chief of Police. Motion carried.

Commissioners Felix/Goldsmith moved to adopt Ordinance No. 711 establishing regulations and guidelines regarding the usage of Outdoor Wood Burning Furnaces. Motion carried a 5-0 roll call vote.

Commissioners Felix/Goldsmith stated that pursuant to the provisions of the Pennsylvania Emergency Management Services Code, it is moved to declare a disaster emergency for February 5-7 and February 9-11, 2010. The Board further authorized the Manager to make application for state and federal reimbursement of all eligible snow removal expenses associated with the snowstorm events occurring on the above referenced dates. Motion carried.

Commissioner Felix thanked those residents that were able to help remove snow from around the Township's fire hydrants during the last two weather events.

Personnel Committee - Commissioner Heilman:

Commissioner Heilman had nothing to report.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Rewa moved to approve Township warrants in the amount of \$1,458,875.10. Motion carried.

Commissioners Heilman/Rewa moved to approve a request dated February 1, 2010 from the Exchange Club of Hanover for a waiver of the sign permit fee to advertise the annual Home Builders Show March 10-13. Motion carried.

Commissioners Heilman/Rewa moved to adopt Resolution No. 728 approving the issuance of a Tax and Revenue Anticipation Note. It was further moved that the President and Secretary be authorized to execute the appropriate documents. Motion carried.

Public Works Committee - Commissioner Goldsmith

There were no additions or changes to the Engineer's Report.

Commissioner Goldsmith thanked the road crew for the remarkable job they did plowing snow during the last two snow storms.

Planning & Recreation Committee – Commissioner Felix:

Commissioners Felix/Goldsmith moved to approve a request dated January 5, 2010 for a waiver of the storm water management requirements for two residential units at 416 Meade Avenue. Motion carried.

Minutes

Commissioners Felix/Goldsmith moved to approve a request dated January 8, 2010 from C.S. Davidson, Inc. for a temporary waiver of the sidewalk and curbing requirements at ESAB in conjunction with the construction of a materials storage building. Motion carried.

There were no additions or changes to the Zoning Officers Report.

The following subdivision plans were formally filed: None.

Commissioners Felix/Goldsmith moved to approve the following subdivision and land development plans:

P09-20 – Block C Lots 24 & 25 –416 Meade Avenue
Motion carried.

Commissioners Felix/Goldsmith moved to approve the following extension requests that will expire on May 17, 2010:

P01-28 – High Point @ Rojen Farms
P02-28 – Gateway Hanover
P03-20 – Wallen Tract Apartments/Southwest Crossing
P03-30 – Mustang Pointe
P08-14 – National Barn
Motion carried.

Health & Sanitation – Commissioner Rewa: Commissioner Rewa had nothing to report.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None

NEW BUSINESS: None

CITIZEN’S QUESTIONS TO THE COMMISSIONERS REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Heilman/Rewa moved for adjournment at approximately 7:37 P.M. Motion carried.

Respectively submitted,
Kristina J. Rodgers
Kristina J. Rodgers
Township Secretary

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
MARCH 15, 2010**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, March 15, 2010 at the Penn Township Municipal Building. President Prieber called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Prieber, Heilman, Rewa, and Felix. Commissioner Goldsmith was absent with notice. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes, Zoning Officer Menges and Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Prieber announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS:

Charles Beimiller, 56 Little Knoll Drive, was concerned about the 25% percent increase in his Township property tax. Commissioner Prieber stated that the increase was approved on December 30, 2009 and was due to the increase in contract costs such as health care, personnel, pension contributions along with increases in gas and other utilities. Manager Garvick further explained the increases along with the fact that there were public hearings held in late 2009 to get input from the public prior to the approval of the budget. Mr. Beimiller wanted an explanation on the budget. Manager Garvick explained that the approved budget is made up of three distinct budgets general, sewer, and highway aid. Commissioner Heilman stated that the revenues have either decreased or remained stagnant over the last several years. He explained the difficulty the commissioners would encounter with their residents by cutting services that people want.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the February 15, 2010 meeting of the Board of Commissioners were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix: Commissioner Felix had nothing to report.

Personnel Committee - Commissioner Heilman: Commissioner Heilman had nothing to report.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Felix moved to approve Township warrants in the amount of \$1,581, 331.60. Motion carried.

Commissioners Heilman/Felix moved to authorize the Township Manager and Secretary to execute the DCED grant for fire equipment. Motion carried.

Commissioners Heilman/Felix moved to approve a request dated January 29, 2010 from the Hanover Chamber of Commerce for a waiver of the sign permit fees to advertise the shuttle service for Dutch Days. Motion carried.

On Monday, March 8, 2010, the following bids were opened and publicly read aloud by Township Manager Jeffrey Garvick for a replacement roof for the Township building located at 20 Wayne Avenue:

Bidder	Bid Amount	Bid Bond
Blair Roofing, Inc. 509 Chimney Rocks Road Hollidaysburg, PA 16648	\$153,600	Yes
CE Davis Contracting 636 Mill Hill Road Ford City, PA 16226	\$118,500	Yes
Donald B. Smith Roofing 450 West Chestnut Street Hanover, PA 17331	\$132,000	Yes
Boss Insulation and Roofing 155 Bossert Blvd West Mifflin, PA 17886	\$101,587	Yes
Budget Renovations & Roofing P.O. Box 138 53 S. 5 th Street Shamokin, PA 17872	\$139,968	Yes
George W. Weber G & W Roofing & Construction 672 Christy Road Eighty Four, PA 15330	\$168,800	Yes
J.M Young & Sons, Inc. 10 Trella Street Newville, PA 17004	\$125,600	Yes
Shea Roofing 90 North Donnerville Road Mountville, PA 17554	\$115,300	Yes

Kautz Construction \$139,882
 1278 Loop Road
 Lancaster, PA 17601

Yes

Commissioners Heilman/Felix moved to reject the municipal roof bids that were opened on March 8, 2010. They further moved to authorize the Township Manager to rebid the project. Motion carried.

Public Works Committee – Commissioner Rewa

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Felix:

Commissioners Felix/Rewa moved to approve a request dated December 16, 2009 for a waiver of the land development requirements for Baltimore Street Tattoo at 1319 Baltimore Street. Motion carried.

Commissioners Felix/Rewa moved to adopt Ordinance No. 712, adopting the 2009 International Property Maintenance Code. Motion carried on 4-0 roll call vote.

There were no additions or changes to the Zoning Officers Report.

The following subdivision plans were formally filed: None.

Commissioners Felix/Rewa moved to approve the following subdivision and land development plans:

P02-28 – Gateway Hanover
 P09-18 – Gary E. & Nancy A. Martin
 P10-01 – ESAB Materials Building
 Motion carried.

Commissioners Felix/Rewa moved to approve the following extension requests that will expire on June 21, 2010:

P03-05 – Breezewood Drive Project
 P09-10 – American Home Contractors, LLC
 Motion carried.

Health & Sanitation – Commissioner Rewa:

Commissioners Rewa/Heilman moved to approve an agreement with West Manheim Township for additional 400 edu's of sewer capacity. Motion carried.

Commissioners Rewa/Heilman moved to adopt Resolution No. 729, setting the sewer tapping fee. Motion carried.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None

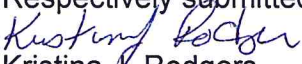
NEW BUSINESS: None

CITIZEN'S QUESTIONS TO THE COMMISSIONERS REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Heilman/Rewa moved for adjournment at approximately 7:16 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers
Township Secretary

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
APRIL 19, 2010**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, April 19, 2010 at the Penn Township Municipal Building. President Prieber called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Preiber, Heilman, Goldsmith, Rewa, and Felix. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes, Zoning Officer Menges and Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Prieber announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PRESENTATION OF DONATION FROM FRATERNAL ORDER OF EAGLES #1406:

On behalf of the Penn Township Board of Commissioners, President Prieber accepted an \$8,000 donation from Nevin Baumgardner, representing the Hanover Eagles Aerie 1406. President Prieber also accepted a \$500 donation from Steve Anderson, representing the Eagle Riders of Hanover and Penn Township. The funds are to be used for the Penn Township Child Abuse Prevention program.

PRESENTATION OF 2010 POLICE DEPARTMENT AWARDS:

Chief Rhodes presented the Police Department's 2009 awards.

Safe Driving Awards were presented to Jed Shearer for five years without an accident; and Christopher Raubenstine and Andrew Breighner for ten years without an accident.

Officer Bryant McCusker was presented the Traffic Safety Achievement Award.

Officer Steve Gebhart and Brian Smith were presented the Department's award of Achievement for 2009.

Officer Eric Zumbrum and John Carbaugh were presented the Chief's Commendation Award.

Officer Steve Gebhart was presented Penn Township's Officer of the Year award for 2009. The members of the Department vote on this award.

Minutes

Commissioner Felix congratulated the winners of the awards and thanked all the members of the Police Department for the work they do for the Township.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the March 15, 2010 meeting of the Board of Commissioners were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix:

Commissioners Felix/Heilman moved to adopt Ordinance No. 713 amending and adopting the 2009 Edition of the International Fire Code. Motion carried on a 5-0 roll call vote.

Commissioners Felix/Rewa moved to adopt Resolution No. 734 designating the Township Manager to execute documents for reimbursement of expenses resulting from the 2010 snowstorm. Motion carried.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Rewa moved to reappoint Ray Van de Castle to the Penn Township Planning Commission, said term to expire in May 2014. Motion carried.

Commissioners Heilman/Rewa moved to reappoint Paul McAndrew to the Penn Township Planning Commission, said term to expire in May 2014. Motion carried.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$975,776.23. Motion carried.

Commissioners Heilman/Goldsmith moved to adopt Resolution Nos. 730, 731 and 732 eliminating contributions to the police pension funds for 2008, 2009 and 2010. Motion carried.

Commissioners Heilman/Goldsmith moved to approve a request dated March 11, 2010 from the Mason Dixon Credo for a waiver of sign permit fees to advertise a retreat from April 14 to April 18. Motion carried.

Commissioners Heilman/Goldsmith moved to approve a request dated March 29, 2010 from Dollars for Scholars for a waiver of sign permit fees to advertise their Make-A-Difference week from April 19 to April 23. Motion carried.

Commissioners Heilman/Goldsmith moved to approve a request dated March 22, 2010 from the York Adams 2 Cylinder Club for a waiver of sign permit fees to advertise their Spring Show from April 14 to May 15. Motion carried.

Commissioners Heilman/Goldsmith moved to approve a request dated April 5, 2010 from the Boy Scouts of America Troop 110 for a waiver of sign permit fees to advertise their mulch sale. Motion carried

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 733 authorizing the advertisement for and the public sale of real estate situated along Cardinal Drive in Grandview Acres. Motion carried on a 4-0 vote with Commissioner Felix abstaining.

Public Works Committee – Commissioner Goldsmith

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Felix:

Commissioners Felix/Goldsmith moved to adopt Resolution No. 735 authorizing the DCNR grant agreement signature. Motion carried.

There were no additions or changes to the Zoning Officers Report.

The following subdivision plans were formally filed:

P10-02 – Penn Township

Commissioners Felix/Goldsmith moved to approve the following subdivision and land development plans:

P03-20 – Wallen Tract Apartments/Southwest Crossing
Motion carried.

Commissioners Felix/Goldsmith moved to approve the following extension requests that will expire on July 19, 2010:

P03-03 – Bowman Tract Apartments
P04-25 – South Heights
P04-26 – Stonewicke
P06-23 – Brookside Avenue Townhouses
P07-27 – Sterling Brown
P08-20 – Park Hills Manor
Motion carried.

Health & Sanitation – Commissioner Rewa:

Commissioners Rewa/Goldsmith moved to adopt Resolution No. 736, revising the official sewage facilities plan by including the Timber Lane and Laurel Drive pumping station elimination. Motion carried.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None

NEW BUSINESS: None

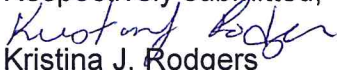
CITIZEN'S QUESTIONS TO THE COMMISSIONERS REGARDING DISCUSSION

ITEMS: None.

QUESTIONS FROM PRESS: Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Heilman/Rewa moved for adjournment at approximately 7:20 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers
Township Secretary

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
MAY 17, 2010**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, May 17, 2010 at the Penn Township Municipal Building. President Prieber called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Preiber, Heilman, Goldsmith, Rewa, and Felix. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes and Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Prieber announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the April 19, 2010 meeting of the Board of Commissioners were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix:

Commissioners Felix/Heilman moved to approve a request dated April 16, 2010 from the West Manheim Township Supervisors for the use of Penn Township's Fire Police for the Pleasant Hill Carnival. Motion carried.

Personnel Committee - Commissioner Heilman: Commissioner Heilman had nothing to report.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$702,696.63. Motion carried.

Commissioners Heilman/Goldsmith moved to approve a request dated March 29, 2010 from the Hanover Loyal Order of the Moose, Inc. for a waiver of the sign permit fee to advertise their annual car show on June 26, 2010. Motion carried with Commissioner Prieber abstaining.

Commissioners Heilman/Goldsmith moved to approve a request dated April 8, 2010 from the Hanover Lions Club for a waiver of the sign permit fee to advertise a chicken barbeque on May 15, 2010. Motion carried.

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 737 authorizing the establishment of an easy procure account with PNC Bank.

Commissioners Heilman/Goldsmith moved to award the Cardinal Drive Recreation Area bid to Laurence Coghlan, 25 Cardinal Drive for a bid price of \$2,500. Motion carried with Commission Felix abstaining.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Felix:

Commissioners Felix/Goldsmith moved to deny a request dated April 30, 2010 from National Barn Company for a waiver of the land development requirements to install a woodcut path area. Motion carried.

Commissioners Felix/Goldsmith moved to approve a request dated May 3, 2010 from the Hanover Bowling Center for a waiver of the land development requirements for a building addition. Motion carried.

Commissioners Felix/Goldsmith moved to deny a request dated March 24, 2010 from National Pretzel Company for a waiver of the land development requirements to pave an existing stone lot. Motion carried.

There were no additions or changes to the Zoning Officers Report.

The following subdivision plans were formally filed: None

Commissioners Felix/Goldsmith moved to approve the following subdivision and land development plans:

P010-02 Penn Township
Motion carried.

Commissioners Felix/Goldsmith moved to approve the following extension requests that will expire on August 16, 2010:

P01-28 – High Pointe @ Rojen Farms
P03-30 – Mustang Pointe
P08-14 – National Barn
Motion carried.

Health & Sanitation – Commissioner Rewa: Commissioner Rewa had nothing to report.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: Commissioner Felix stated that the Board had been given a memo from the Chief of Police indicating that car #19 no longer has a working transmission. A decision needs to be made whether to purchase a new vehicle or spend \$3,000 to repair the old vehicle. According to Chief Rhodes, the state contract vendor is New Holland Auto Group. New Holland will accept a trade-in of the old vehicle. A quote was provided for the new vehicle, which included transferring the radios and computer equipment and an extended warranty up to 75,000 miles. Car #19 would have been the first car to be replaced if the 2010 budget would have included new police vehicles. The cost of a new vehicle with equipment will be about \$25,500.

Commissioners Felix/Goldsmith moved to purchase a 2010 Ford Crown Victoria from New Holland Auto Group for an estimated price of \$25,500 for the vehicle and equipment. Motion carried.

NEW BUSINESS: None

CITIZEN’S QUESTIONS TO THE COMMISSIONERS REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Heilman/Rewa moved for adjournment at approximately 7:15 P.M. Motion carried.

Respectively submitted,
Kristina J. Rodgers
Kristina J. Rodgers
Township Secretary

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
JUNE 21, 2010**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, June 21, 2010 at the Penn Township Municipal Building. President Prieber called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Preiber, Heilman, Goldsmith, Rewa, and Felix. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes, Engineer Bortner and Zoning Officer Menges.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Prieber announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS:

Pete Schott, 15 Woods Lane, asked when the Westminster Road improvements would be completed. Manager Garvick informed him that the Township would complete the sewer repair work within the next week. PennDOT would complete the repaving of the road and the Township does not have PennDOT's schedule.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the May 17, 2010 meeting of the Board of Commissioners were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix: Commissioner Felix had nothing to report.

Personnel Committee - Commissioner Heilman: Commissioner Heilman had nothing to report.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$1,108,838.55. Motion carried.

Commissioners Heilman/Goldsmith moved to approve a request dated April 6, 2010 from the Friends of Codorus State Park for a waiver of the sign permit fee to advertise the Codorus Blast. Motion Carried.

Commissioners Heilman/Goldsmith moved to approve a request dated May 14, 2010 from the Penn Township Lions Club for a waiver of the sign permit fee to advertise a chicken barbeque on June 12, 2010. Motion carried.

Commissioners Heilman/Goldsmith moved to approve a request dated April 8, 2010 from the Jefferson Volunteer Fire Company for a waiver of the sign permit fee to advertise their annual carnival July 12-17. Motion carried.

Commissioners Heilman/Goldsmith moved to approve a request dated May 20, 2010 from the Civil War Reenactors of Hanover for a waiver of the sign permit fee for an event being held August 20-22. Motion carried.

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 738 authorizing the execution of settlement documents for the sale of real estate situate along Cardinal Drive in Grandview Acres. Commissioner Felix abstained from voting. Motion carried.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

On Wednesday, June 16, 2010, the following bids were opened and publicly read aloud by Township Manager Jeffrey Garvick for construction of a salt storage facility:

Bidder	Bid Amount
Cumberland Systems, Inc. 4595 W. Market Street York, PA 17404	\$214,142
B & B Pole Building 602 W. High Street Hummelstown, PA 17036	\$211,648
McCoy Brothers P.O. Box 7300 Carlisle, PA 17013	\$208,700

Double Tree Structures 202 Orian Road New Holland, PA 17557	\$191,928
Conewago Enterprises 660 Edgegrove Road Hanover, PA 17331	\$205,204

Commissioners Goldsmith/Rewa moved to award the salt storage facility bid to Double Tree Structures, New Holland, PA for a bid price of \$191,928,

Planning & Recreation Committee – Commissioner Felix:

Commissioners Felix/Goldsmith moved to deny a request dated April 23, 2010 from Johnston and Associates for a waiver of the landscaping requirements for the Breezewood Drive Project Subdivision. Motion carried.

There were no additions or changes to the Zoning Officers Report.

The following subdivision plans were formally filed:

- P10-04 – G. Alan & Lona I. Bridenbaugh
- P10-05 – Paradise Congregation of Jehovah’s Witness
- P10-06 – Revised Final Subdivision & Land Development Plan for Lot 1 – Gateway Hanover

There were no subdivision and land development plans submitted for approval.

Commissioners Felix/Goldsmith moved to approve the following extension requests that will expire on September 20, 2010:

- P03-05 – Breezewood Drive Project
 - P09-10 – American Home Contractors, LLC
- Motion carried.

Health & Sanitation – Commissioner Rewa:

Commissioners Rewa/Goldsmith moved to authorize the Township Manager to execute the rights-of-way agreements for the construction of the new main sewer interceptor. Motion carried.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Rewa/Heilman moved for adjournment at approximately 7:10 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers
Kristina J. Rodgers
Township Secretary

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
JULY 19, 2010**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, July 19, 2010 at the Penn Township Municipal Building. Vice-President Heilman called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Heilman, Goldsmith, Rewa, and Felix. Commissioner Prieber was absent with notice. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes and Zoning Officer Menges.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Vice-President Heilman announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS: Patricia Mount joy, 829 Logan Lane, requested clarification about the legal height of flowers in her yard. She interpreted a recent article in the newspaper to say that the height limit applies to grass, weeds, and flowers. She was informed that the maximum height of ten inches is for weeds and grass and not for flowers. She also wanted clarification on the brush and limb collection requirements and where it can be disposed of when there is not a collection. She was informed that residents can take material to H & H General Excavating located on the Old Hanover Road in Spring Grove for disposal of brush and limbs. She expressed her gratification with living in Penn Township but expressed frustration with getting rid of yard waste. She suggested that the Board considered this at some future time. Commissioner Heilman stated they would take it under advisement.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the June 21, 2010 meeting of the Board of Commissioners were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix:

Commissioners Felix/Goldsmith moved to approve a revised agreement authorizing Penn Township Police Department's participation in the York County Quick Response Team. Motion carried.

Commissioner Felix noted that the Hanover Night Out Event would be held on August 3 at the South Western High School. The program was moved from the Community Park to South Western to accommodate a larger crowd.

Commissioner Felix announced that an Emergency Management Director has been selected and the name will be released to the public after all approvals from the county and state agencies are received. Commissioner Felix thanked all those individuals that submitted applications for the position.

Personnel Committee - Commissioner Heilman: Commissioner Heilman had nothing to report.

Finance Committee – Commissioner Goldsmith:

Commissioners Goldsmith/Rewa moved to approve Township warrants in the amount of \$1,945,057.29. Motion carried.

Commissioners Goldsmith/Rewa moved to approve a policy establishing requirements for requesting temporary sign fee waivers. Motion carried.

Commissioners Goldsmith/Rewa moved to approve Resolution No. 739 authorizing the Township's participation in an equipment lease agreement with M & T Bank. Motion carried. Solicitor Tilley explained the procedure that will occur with the lease including the solicitor review and opinion.

Commissioners Goldsmith/Rewa moved to waive the building permit fees for the construction of the Penn Township salt storage facility. Motion carried.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Felix:

Commissioners Felix/Goldsmith moved to approve a request for a waiver of the land development and construction permit fee requirements for the Waste Water Treatment Plant upgrade. Motion carried.

Commissioners Felix/Goldsmith moved to authorize an application for PA DCNR Growing Greener 2 Funds for construction of the Hanover Trolley Trail to Gitts Run Road. Motion carried.

Commissioners Felix/Goldsmith moved to authorize the execution of a non-conflict of interest letter in order to allow the Township Solicitor, Walter A. Tilley, III, to represent both buyer and seller regarding the sale of recreation land along Cardinal Drive. Motion carried.

There were no additions or changes to the Zoning Officers Report.

The following subdivision and land development plans were formally filed:

P10-08 – Solar Panel Layout (Snyder's of Hanover)

Commissioners Felix/Goldsmith moved to approve the following subdivision and land development plans:

P10-04 – G. Alan & Lona I. Bridenbaugh

P10-05 – Paradise Congregation of Jehovah's Witness

Motion carried.

Commissioners Felix/Goldsmith moved to approve the following extension requests that will expire on October 18, 2010:

- P03-03 – Bowman Tract Apartments
 - P04-25 – South Heights
 - P04-26 – Stonewicke
 - P06-23 – Brookside Avenue Townhouses
 - P07-27 – Sterling Brown
 - P08-20 – Park Hills Manor
- Motion carried.

Health & Sanitation – Commissioner Rewa:

On Thursday, July 8, 2010, the following bids were opened and publicly read aloud by William LaDieu, P.E. CET Engineering Services for the Wastewater Treatment Facilities Improvement Project:

Contract 1 General Construction

Bidder	Bid Amount
Allan A. Myers LP	\$12,887,500
Bearing Construction	\$14,950,000
C.O. Falter Construction Co.	\$12,930,101
Conewago Enterprises, Inc.	\$11,791,315
G.M. McCrossin, Inc.	\$12,607,000
Kinsley Construction	\$12,621,000
Michael F. Ronca & Sons, Inc.	\$11,923,300
Walabax Construction Services	\$12,457,000
Wickersham Construction	\$11,700,815

Contract 2 Electrical Construction

PSI Pumping	\$1,069,600
Swam Electric Co., Inc.	\$1,128,582
Garden Spot Electric, Inc.	\$1,268,000
Monacacy Valley Electric	\$1,372,000

Contract 3 HVAC Construction

Davidson H & C Company, Inc.	\$86,140*
Heisey Mechanical, Ltd.	\$138,500
Garden Spot Mechanical	\$186,000

*withdrew bid on 07/09/2010 due to error

Township Manager Jeffrey R. Garvick and Waste Water Treatment Plant Superintendent William Mahone were present at the bid opening.

Commissioners Rewa/Goldsmith moved to award the Waste Water Treatment Plant bids as

follows: Contract 1: Wickersham Construction, Inc. with a bid price of \$11,700,815; Contract 2: PSI Pumping Solutions, Inc., with a bid price of \$1,069,600, Contract 3: Heisey Mechanical, LTD with a bid price of \$138,500 for a combined bid price of \$12,908,915. Motion carried.

Commissioners Rewa/Goldsmith moved to authorize an extension of the professional services agreement for residual solids management with Synagro Corporation. Motion carried.

Commissioners Rewa/Goldsmith moved to approve an escrow agreement with Crosswinds Associates Development Co., for its share of the contribution for the future main sewer interceptor. Motion carried.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Rewa/Heilman moved for adjournment at approximately 7:28 P.M. Motion carried.

Respectively submitted,
Kristina J. Rodgers
Kristina J. Rodgers
Township Secretary

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
AUGUST 16, 2010**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, August 16, 2010 at the Penn Township Municipal Building. President Prieber called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Prieber, Heilman, Goldsmith, Rewa, and Felix. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes and Zoning Officer Menges.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Prieber announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the July 19, 2010 meeting of the Board of Commissioners were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix:

Commissioners Felix/Goldsmith moved to approve a request dated June 3, 2010 from the Hanover Area Council of Churches to conduct the annual Crop Walk on October 17, 2010. Motion carried.

Commissioners Felix/Goldsmith moved to approve a request dated July 14, 2010 from the South Western Band Boosters for the use of barricades and fire police at the Cavalcade of Bands competition on Saturday, October 30, 2010. Motion carried.

Commissioners Felix/Goldsmith moved to approve a Memo of Understanding between the York County District Attorney and local enforcement agencies, including Penn Township, authorizing participation in the Child Abduction Response Team. Motion carried.

Commissioners Felix/Goldsmith moved to adopt Resolution No. 740, authorizing application for a permit to install and operate traffic signals at York and Center Streets. Motion carried.

Commissioners Felix/Goldsmith moved to adopt Resolution NO. 741, authorizing an additional street light at York and Center streets. Motion carried.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to reappoint John Ernst to the Penn Township Civil Service Commission, said term to expire August 2016. Motion carried.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Rewa moved to approve Township warrants in the amount of \$784,534.63. Motion carried.

Commissioners Heilman/Rewa moved to approve a request dated July 13, 2010 from the Hanover Eagles Auxiliary for a waiver of the permit fee for a yard sale held on July 17, 2010. Motion carried.

Commissioners Heilman/Rewa moved to approve a request dated July 23, 2010 from the Penn Township Lions Club for a waiver of the sign permit fee to advertise a chicken barbeque on September 18, 2010. Motion carried.

Commissioners Heilman/Rewa moved to approve a request dated July 19, 2010 from the Hanover Lions Club for a waiver of the sign permit fee to advertise a chicken barbeque on August 28, 2010. Motion carried.

Commissioners Heilman/Rewa moved to approve a request dated August 2, 2010 from the Penn Township Firefighters for a waiver of the sign permit fee for a fundraiser on August 28, 2010. Motion carried.

Commissioners Heilman/Rewa moved to appoint Benchmark Energy Solution to perform the Township's utility management services. They further moved to authorize the Manager to execute the necessary documents. Motion carried.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Felix:

There were no additions or changes to the Zoning Officers Report.

The following subdivision and land development plans were formally filed:

P10-09 – Wallen Tract Apartments/South West Crossing, LLC.

Commissioners Felix/Goldsmith moved to approve the following subdivision and land development plans:

P10-06 – Revised Final Subdivision & Land Development Plan for Lot-1 Gateway Hanover
Motion carried.

Commissioners Felix/Goldsmith moved to approve the following extension requests that will

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expire on November 15, 2010:

- P01-28 – High Pointe @ Rojen Farms
 - P03-30 – Mustang Pointe
 - P08-14 – National Barn
- Motion carried.

Commissioners Felix/Goldsmith moved to adopt Ordinance No. 714 accepting land for recreation area in the High Pointe @ Rojen Farms Development. Motion carried on 5-0 roll call vote.

Health & Sanitation – Commissioner Rewa:

Commissioners Rewa/Goldsmith moved to approve a Civil Penalty settlement with the Pennsylvania Department of Environmental Protection in regards to an accidental overflow at the Mullertown Pump Station on June 1, 2010. They further moved to authorize the Manager to execute the necessary documents. Motion carried.

Commissioners Rewa/Goldsmith moved to adopt Resolution No. 742 revising the official sewage facilities plan by including the Breezewood Drive Project Subdivision plan. Motion carried.

Commissioners Rewa/Goldsmith moved to approve an agreement with First Energy for use of their transmission right of way for the installation of a portion of the Laurel Drive Sanitary Sewer. Motion carried.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN’S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Rewa/Heilman moved for adjournment at approximately 7:13 P.M. Motion carried.

Respectively submitted,
Kristina J. Rodgers
Kristina J. Rodgers
Township Secretary

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
SEPTEMBER 20, 2010**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, September 20, 2010 at the Penn Township Municipal Building. President Prieber called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Prieber, Heilman, Goldsmith, and Felix. Commissioner Rewa was absent with notice. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes, Township Engineer Bortner and Zoning Officer Menges.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Prieber announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the August 16, 2010 meeting of the Board of Commissioners were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix:

Commissioners Felix/Goldsmith moved to approve an agreement with the PA State Police to continue using the CLEAN/JNET program. Motion carried.

Commissioners Felix/Goldsmith moved to approve a request dated August 15, 2010 from the Hanover Area Jaycees requesting permission to hold the annual Halloween parade on October 28, 2010, with a rain date of Monday, November 1, 2010. Motion carried.

Commissioners Felix/Goldsmith moved to set trick or treat night for Tuesday, October 26, 2010 from 6:00 p.m. to 8:00 p.m. Motion carried.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to appoint Jeremy Sparks as the Penn Township Emergency Management Coordinator and Vanessa Yanavitch as the Deputy Coordinator. The stipends for each will be \$1900 and \$600 respectively. Motion carried.

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Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$1,068,285.45. Motion carried.

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 745, appointing Rager, Lehman and Houck as Township auditor for 2011. Motion carried.

Commissioners Heilman/Goldsmith moved to approve the 2011 Minimum Municipal Obligations for the Fire Fighter’s, Uniformed, and Non Uniformed Pension plans. Motion carried.

Commissioners Heilman/Goldsmith moved to approve a request dated August 15, 2010 from the Hanover Area Jaycees for a waiver of sign permit fee to place five temporary signs advertising the Halloween parade.

Commissioners Heilman/Goldsmith moved to approve a request dated August 14, 2010 from the South Western Band Boosters for a waiver of the sign permit fee to advertise a fundraiser. Motion carried.

Commissioners Heilman/Goldsmith moved to deny a request dated August 17, 2010 from Mt. Olivet Cemetery for a waiver of the sign permit fee. Motion carried.

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 743, authorizing the disposition of records. Motion carried.

Public Works Committee – Commissioner Goldsmith:

Commissioners Goldsmith/Heilman moved to adopt Resolution No. 744 verifying ownership and maintenance responsibility of various streets and roads within Penn Township. Motion carried.

There were no additions or changes to the Engineer’s Report.

Planning & Recreation Committee – Commissioner Felix:

There were no additions or changes to the Zoning Officers Report.

Commissioners Felix/Goldsmith moved to approve a request dated August 23, 2010 from Group Hanover, Inc. for a waiver of the buffer yard requirements for P10-08 Snyder’s of Hanover Solar Panel Layout. Motion carried.

The following subdivision and land development plans were formally filed:

- P10-07 – Wood Road
- P10-10 – Michael S. and Christine L. Cooper

Commissioners Felix/Goldsmith moved to approve the following subdivision and land development plans:

- P10-07 – Wood Road
 - P10-08 – Solar Panel Layout (Snyder’s of Hanover)
- Motion carried.

Commissioners Felix/Goldsmith moved to approve the following extension requests that will expire on December 20, 2010:

P03-05 – Breezewood Drive Project
P09-10 – American Home Contractors, LLC
Motion carried.

Health & Sanitation – Commissioner Goldsmith:

Commissioner Goldsmith reported that the Penn Township Recycling Center has been chosen to receive the E.B. Frock award on Tuesday, October 5, 2010, in recognition for its participation with the York County Juvenile Justice System (ARD). Commissioner Prieber passed along his congratulations to WWTP Superintendent Mahone and his staff.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Heilman/Goldsmith moved for adjournment at approximately 7:10 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers
Kristina J. Rodgers
Township Secretary

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
OCTOBER 18, 2010**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, October 18, 2010 at the Penn Township Municipal Building. President Prieber called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Prieber, Heilman, Rewa, and Felix. Commissioner Goldsmith was absent with notice. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes, Township Engineer Bortner and Zoning Officer Menges.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Prieber announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS:

Daniel Roth, 1508 Baer Avenue, expressed concerns about the South West Crossing project being constructed by Burkentine and Sons on Baer Avenue. He stated that he has faced some hardships with the project. There is a sewer easement on his property that he was aware of when he purchased the property. His driveway was ripped out in July as part of the roadway improvements and has not been replaced. A tree on his property was damaged and as a result he has had to hire a lawyer to have the tree removed and have his driveway replaced. His waterline has been dug up and replaced about six times and Burkentine has gotten into his water meter pit illegally. Mr. Roth explained the numerous times he and his wife have been inconvenienced because the water was shut off by Mr. Burkentine and he was not made aware of it. He stated that the first time the water line was hit they were contacted but the other times they were not. Burkentine's workers told the neighbors that their water was off but it was actually Mr. Roth's. He is also concerned about the mounds of dirt with weeds behind his property. He wanted the Board to be aware of the problems the development has caused for the next time a similar project is approved. He wanted to know the time line for the project since his home is situated in the middle of the project. Once the building permit is issued Mr. Burkentine has one year to complete the building but the entire project has no timetable. Manager Garvick stated that the weeds are an aesthetic issue that can be taken care of through enforcement. Manager Garvick thought the water issue had been resolved.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the September 20, 2010 meeting of the Board of Commissioners were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix:

Commissioners Felix/Heilman moved to approve the York County SPCA Municipal contract for 2011. Motion carried.

Commissioners Felix/Heilman moved to approve the Hemler/ACS agreement for 2011. Motion carried.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Felix moved to accept Kimberly Woltman into the Non Uniformed Pension Plan effective September 1, 2010. Motion carried.

Commissioners Heilman/Felix moved to accept the resignation of Michael E. Dows from the Penn Township Civil Service Commission effective October 15, 2010. Motion carried.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Rewa moved to approve Township warrants in the amount of \$1,715,211.93. Motion carried.

On Monday, October 18, 2010, the following bids were opened and publicly read aloud by Township Manager Jeffrey R. Garvick for the municipal roof replacement bid:

Bidder	Bid Amount
Donald B. Smith 450 West Chestnut Street P.O. Box 78 Hanover, PA 17331	\$272,400 base bid Metal deck replacement \$8.00 per square foot Plywood deck replacement \$7.00 per square foot
Atlantic Coast Contracting Group 240 Streibeigh Lane Montoursville, PA 17554	\$344,237 base bid Metal deck replacement \$15.000 per square foot Plywood deck replacement \$8.00 per square foot
Budget Renovations & Roofing P.O. Box 138 243 South 5 th Street Shamokin, PA 17872	\$296,000 base bid Metal deck replacement \$8.00 per square foot Plywood deck replacement \$5.0 per square foot
Ream Roofing P.O. Box 9 Dallastown, PA 17313	\$309,880 base bid Metal deck replacement \$20.00 per square foot Plywood deck replacement \$4.75 per square foot

Commissioner Heilman/Rewa moved to award the municipal roof replacement bid to Donald B. Smith of Hanover, PA for a bid price of \$272,400. Motion carried.

Commissioners Heilman/Rewa moved to approve a request dated September 8, 2010 from South Western School District for a waiver of the building permit fee for the installation of a bridge as part of an Eagle Scout project. Motion carried.

Commissioners Heilman/Rewa moved to approve a request received September 21, 2010 from the West Manheim Lions Club for a waiver of the sign permit fee to advertise their annual Christmas tree sale. Motion carried.

Commissioners Heilman/Rewa moved to approve a revised lease agreement with the South Western School District for the Steed's classroom. Motion carried.

Commissioners Heilman/Rewa moved to approve the York County Economic Development Corporation agreement for 2011-2012. Motion carried

Public Works Committee – Commissioner Rewa:

There were no additions or changes to the Engineer's Report.

Planning & Recreation Committee – Commissioner Felix:

There were no additions or changes to the Zoning Officers Report.

The following subdivision and land development plans were formally filed:

- P10-11 – Legacy Athletic
- P10-12 – York Village Apartments

Commissioners Felix/Rewa moved to approve the following subdivision and land development plan:

- P10-10 Michael S. and Christine L. Cooper
- Motion carried.

Commissioners Felix/Rewa moved to approve the following extension requests that will expire on January 17, 2011:

- P03-03 – Bowman Tract Apartments
 - P04-25 – South Heights
 - P04-26 – Stonewicke
 - P06-23 – Brookside Avenue Townhouses
 - P07-27 – Sterling Brown
 - P08-20 – Park Hills Manor
- Motion carried.

Health & Sanitation – Commissioner Rewa: Commissioner Rewa had nothing report.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Rewa/Felix moved for adjournment at approximately 7:17 P.M. Motion carried.

Respectively submitted,
Kristina J. Rodgers
Kristina J. Rodgers
Township Secretary

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
NOVEMBER 15, 2010**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, November 15, 2010 at the Penn Township Municipal Building. President Prieber called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Prieber, Heilman, Rewa, Goldsmith and Felix. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes, and Township Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Prieber announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS:

Robert Sharrah, Sharrah Design Group, on behalf of Pretzel Properties, LLC wanted to inform the Board that he felt the York County Planning Commission comments were not accurate when they referenced that the property boundaries on the plan were not the same as those on the York County tax maps. He stated he had researched the deeds on the two properties for this project and believed that the plan accurately reflected the boundaries. He believed that since the Penn Township Planning Commission had recommended approval at their last meeting the Board would consider the plan for approval despite York County Planning Commission comments. Manager Garvick stated that since the plan was only being formally filed this evening that Mr. Sharrah present his research to York County Planning Commission and have them make another set of comments or recommendations.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the October 18, 2010 meeting of the Board of Commissioners were approved as submitted.

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix: Commissioner Felix had nothing to report.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Goldsmith moved for the appointment of Officers Joseph O' Brien, III and Carrie Steel from probationary patrol officer to regular status effective November 22, 2010. Motion carried.

Commissioners Heilman/Goldsmith moved for the appointment of Firefighter Anthony Phillips from probationary firefighter to regular status effective October 27, 2010. Motion carried.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$1,666,279.50. Motion carried.

Commissioner Heilman/Goldsmith moved to adopt Resolution No. 746 authorizing the establishment of bank accounts with M & T bank. Motion carried.

Manager Garvick gave the first reading of the 2011 budget. He stated that projected general fund revenue is \$8,878,279 with projected expenses being \$9,577,125. Manager Garvick reported that Highway Aid Fund is balanced with \$398,000 in revenues and expenditures and the Sewer Revenue Fund is balanced with \$6,269,260 in revenues and expenditures. The budget will be on public display on December 7, 2010.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer's Report.

Commissioners Goldsmith/Rewa moved to adopt Ordinance No. 715 laying out and adopting as public road West Chestnut Street extended. Motion carried 5-0 on a roll call vote.

Planning & Recreation Committee – Commissioner Felix:

There were no additions or changes to the Zoning Officers Report.

The following subdivision and land development plans were formally filed:

P10-13 – Pretzel Properties

P10-14 – Chad E. Martin

P10-15 – North Point Plaza

P10-16 – Aquaphoenix Scientific

P10-17 – South Western School District Breezewood Drive

Commissioners Felix/Goldsmith moved to approve the following subdivision and land development plans:

P03-05 – Breezewood Drive Project

P10-11 – Legacy Athletic

Motion carried.

Commissioners Felix/Goldsmith moved to approve the following extension requests that will expire on February 21, 2011:

P01-28 – High Point @ Rojen Farms

P03-30 – Mustang Pointe

P08-14 – National Barn

P10-09 – Wallen Tract Apartments/South West Crossing, LLC.

Commissioners Felix/Goldsmith moved to deny a request dated October 14, 2010 from Willner Realty and Development Company for a waiver of the land development plan requirements for work at the North Point Plaza. Motion carried.

Health & Sanitation – Commissioner Rewa: Commissioner Rewa had nothing to report.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS: None.

CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Rewa/Felix moved for adjournment at approximately 7:12 P.M. Motion carried.

Respectively submitted,

Kristina J. Rodgers
Kristina J. Rodgers
Township Secretary

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
DECEMBER 20, 2010**

CALL TO ORDER - ROLL CALL - DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular session on Monday, December 20, 2010 at the Penn Township Municipal Building. President Prieber called the meeting to order at 7:00 P.M., with a roll call of members. Present were Commissioners Prieber, Heilman, Goldsmith and Felix. Commissioner Rewa was absent with notice. Also present were Solicitor Tilley, Manager Garvick, Police Chief Rhodes, and Township Engineer Bortner.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

President Prieber announced that following the public meeting this evening, the Board of Commissioners would convene in an executive session with the Solicitor for the purpose of discussing legal and/or personnel issues.

APPROVAL OF THE MINUTES FROM THE PREVIOUS MEETING:

The minutes of the November 15, 2010 meeting of the Board of Commissioners were approved as submitted.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

TOWNSHIP REPORTS - STANDING COMMITTEES:

Public Safety Committee - Commissioner Felix:

Commissioners Felix/Goldsmith moved to deny a request dated November 8, 2010 from Mrs. Robert Hemler for a waiver of the residential street lighting requirements for a new home at 55 Henry Street. Motion carried.

Commissioners Felix/Goldsmith moved to approve additional warning signage within two existing school zones. Motion carried.

Personnel Committee - Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to adopt Resolution No. 748 appointing Michael Brown to the Penn Township Zoning Hearing Board, said term to expire January 2016. Motion carried.

Finance Committee – Commissioner Heilman:

Commissioners Heilman/Goldsmith moved to approve Township warrants in the amount of \$2,337,646.79. Motion carried.

Commissioners Heilman/Goldsmith moved to approve a request dated November 5, 2010 from St. Joseph’s Parrish for a waiver of the sign permit fees for their annual bazaar. Motion carried.

Planning & Recreation Committee – Commissioner Felix:

Commissioners Felix/Goldsmith moved to approve a request dated September 16, 2010 from HRG, Inc. for a waiver of Sections 402.s Preliminary Plan and 405 Final Plan of the Township’s Subdivision and Land Development Ordinance for the York Village Apartments land development plan. They further moved to deny a request dated September 16, 2010 from HRG for a waiver of Section 605 landscape and bufferyards of the Township’s Subdivision and Land Development Ordinance for the York Village Apartments land development plan. Motion carried.

Commissioners Felix/Goldsmith moved to approve a request dated November 23, 2010 from GHI Engineering for a waiver of the landscape and buffer yard requirements for the Aquaphoenix land development plan. Motion carried.

Commissioners Felix/Goldsmith moved to deny a request dated November 12, 2010 from Giovannia’s Pizza for a waiver of the land development requirements to install a parking lot. Motion carried.

There were no additions or changes to the Zoning Officers Report.

The following subdivision and land development plans were formally filed:
P10-10 – Susquehanna Bank Addition

Commissioners Felix/Goldsmith moved to approve the following subdivision and land development plans:

- P10-13 – Pretzel Properties, LLC.
 - P10-14 – Chad E. Martin
 - P10-16 – Aquaphoenix Scientific
- Motion carried.

Commissioners Felix/Goldsmith moved to approve the following extension requests that will expire on March 21, 2011:

- P09-10 – American Home Contractors, LLC.
- Motion carried.

Public Works Committee – Commissioner Goldsmith:

There were no additions or changes to the Engineer’s Report.

Health & Sanitation – Commissioner Goldsmith:

Commissioners Goldsmith/Felix moved to approve Resolution No. 747 adopting local pretreatment discharge limits for Penn Township dischargers to the Hanover Regional Wastewater Treatment Facility. Motion carried.

Commissioners Goldsmith/Felix moved to extend an agreement with Staiman Brother's Recycling for the recycling of loose corrugated, newsprint and magazines. Motion carried.

MANAGERS REPORT: There were no additions/corrections to this report.

OLD BUSINESS: None.

NEW BUSINESS: None.

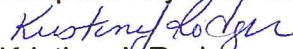
CITIZEN'S QUESTIONS TO THE BOARD REGARDING DISCUSSION ITEMS: None.

QUESTIONS FROM PRESS: None.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Felix/Goldsmith moved for adjournment at approximately 7:08 P.M. Motion carried.

Respectively submitted,


Kristina J. Rodgers
Township Secretary

**MINUTES
BOARD OF COMMISSIONERS' PUBLIC MEETING
DECEMBER 28, 2010**

CALL TO ORDER-ROLL CALL-DECLARATION OF QUORUM:

The Penn Township Board of Commissioners met in a regular year-end session on Tuesday, December 28, 2010, at the Penn Township Municipal Building. Vice President Heilman called the meeting to order at 6:00 P.M. with a roll call of members. Present were Commissioners Heilman, Felix, Rewa and Goldsmith. Commissioner Prieber was absent with notice. Also present was Manager Garvick.

PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION:

All in attendance stood for the Pledge of Allegiance to the flag, which was followed by a period of silent meditation.

ANNOUNCEMENTS:

Commissioner Heilman announced an executive session would be held following this meeting to discuss personnel issues.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None.

PUBLIC HEARING 2011 BUDGET:

Commissioner Heilman conducted the public hearing for the 2011 budget.

Manager Garvick reported on the 2011 General Fund, Sewer Fund and Highway Aid budgets. All of the budgets are balanced. He reported that the General Fund has projected revenue and expenses of \$9,638,558, the Sewer Fund has projected revenue and expenses of \$7,165,322 and the Highway Aid fund has expected revenues and expenses of \$402,516.

Commissioner Goldsmith noted that the budget was reviewed for anything that could be cut and the commissioners are reluctantly raising taxes.

Commissioner Heilman noted that they also had to dip into the Township's reserves and that the commissioners will need to have a contingency plan for the 2012 budget. They will have to begin planning for 2012 now instead of September when budget preparation normally begins.

There were no Penn Township residents at the meeting who wished to comment on the 2011 Budget and the public hearing was closed.

Commissioners Rewa/Goldsmith moved to adopt Ordinance No. 716, the 2011 Budget. Motion carried 4-0 on a roll call vote.

Commissioners Goldsmith/Rewa moved to adopt Ordinance No. 717 setting the

Real Estate Tax rate for 2011 at 3.2 mills. Motion carried 4-0 on a roll call vote.

Commissioners Felix/Goldsmith moved that the Manager be authorized to balance all 2010 funds by transferring surplus funds to those accounts showing deficits. Motion carried.

Commissioners Rewa/Goldsmith moved to adopt Resolution No. 749 setting the rates of pay and various benefits for Management and compensation for other non-contracted personnel for the calendar year 2011. Motion carried.

Commissioners Goldsmith/Rewa moved to adopt Resolution No. 750 providing a schedule of fees for permits and services provided by Penn Township. Motion carried.

TOWNSHIP REPORTS - STANDING COMMITTEES:

The Commissioners had nothing to report for the Finance Committee, the Public Works Committee, the Planning and Recreation Committee, and the Public Safety Committee.

Personnel Committee – Commissioner Felix

Commissioners Felix/Goldsmith moved to ratify the contract between Penn Township and the International Association of Firefighters Local #2045. Motion carried.

Health & Sanitation Committee – Commissioners Rewa

Commissioners Rewa/Goldsmith moved to approve an amendment to the Intermunicipal Sewer Agreement with West Manheim Township. Motion carried.

OLD BUSINESS: None.

NEW BUSINESS:

Commissioners Goldsmith/Rewa moved for the adoption of Ordinance No. 718 setting the time and place of the regular meetings of the Penn Township Board of Commissioners for 2011. Motion carried 4-0 on a roll call vote.

PERSONS TO BE HEARD/CITIZENS COMMENTS: None

QUESTIONS FROM THE PRESS FOR THE COMMISSIONERS:

Questions from the press were received and answered.

ADJOURNMENT:

There being no further business to come before the Board, Commissioners Rewa/Felix moved for adjournment at approximately 6:11 P.M. Motion carried.

Respectively submitted,
Kristina J. Rodgers
Township Secretary
