

AGENDA
PENN TOWNSHIP BOARD OF COMMISSIONERS
FEBRUARY 19, 2024
7:00 P.M.

1. CALL TO ORDER – ROLL CALL – DECLARATION OF QUORUM
2. PLEDGE OF ALLEGIANCE TO THE FLAG FOLLOWED BY A PERIOD OF SILENT MEDITATION
3. ANNOUNCEMENTS
4. APPROVAL OF THE MINUTES FROM PREVIOUS MEETING
5. PERSONS TO BE HEARD/CITIZEN’S COMMENTS
6. TOWNSHIP REPORTS – STANDING COMMITTEES
 - A. Public Safety – Commissioner Heiland
 1. Consider a request dated January 5, 2024, from Hanover Allied Veterans to conduct the annual Memorial Day Parade.
 - B. Personnel – Commissioner Heiland
 - C. Public Works & Recreation – Commissioner Baile
 1. Engineer’s report
 2. MS4
 3. Consider an agreement for the permanent right-of-way for the Oil Creek Stream Bank Stabilization Project.
 4. Consider an agreement for the temporary construction easement for the Barnhart Drive Culvert project.
 5. Consider an agreement for the permanent right-of-way for road improvements along Blettner Avenue.
 6. Consider an agreement with J.A. Myers Building and Development, Inc, regarding a residential subdivision known as Mustang Pointe.
 - D. Planning – Commissioner Baile
 1. Consider a request dated October 5, 2023, from James R. Holley & Associates, Inc. for waivers to the following for the Mustang Pointe Subdivision and Land Development Plan:
 - Ordinance 815 – The International Fire Code
 - Section 503.2.1 Dimensions
 - Section 503.2.4 Turning Radius
 - Subdivision and Land Development Ordinance
 - Section 506.e Minimum Distance between the Centerlines of Intersections
 - Section 508 Blocks
 - Section 509.a Lots and Lot Sizes

2. Consider a request dated December 18, 2023, from Hanover Land Services, Inc. for a waiver to Section 509(a) Lots and Lot Sizes for Jason L. & Diana E. Shoe – Preliminary/Final Subdivision and Land Development Plan.
3. Consider a request dated January 8, 2024, from D.C. Gohn Associates, Inc., for a waiver to Section 405 Plan Scale for Yazoo Mills Preliminary Land Development Plan.
4. Zoning Officer’s Report
 - a. Subdivision and Land Development Plans for formal filing.
 - SL24-02 37 Industrial Drive – Yazoo Mills
 - SL24-03 Holland Construction – 100 Blettner Avenue
 - b. Subdivision and Land Development Plans for final approval.
 - SL23-06 50 Baugher Drive-Rita Martin
 - SL23-07 WAWA Food Market and Fueling Station
 - SL23-08 1750 Youngs Road – Jason L. & Diana E. Shoe
 - c. Subdivision and Land Development Plans to be extended.
 - SL17-10 Mustang Pointe
 - SL21-05 Elsner Engineer Works, Inc.
 - SL22-01 Water Street Four, LLC

E. Finance – Commissioner Brown

1. Approve Warrants
2. Consider a request dated January 23, 2024, from The Exchange Club of Hanover for waivers of sign permit fees for their annual Builders Home and Garden Show to be held March 8 & 9, 2024.
3. Consider a request dated January 23, 2024, from The Exchange Club of Hanover for a waiver of permit fees for their annual Evening of Comedy & Magic to be held April 26, 2024.

F. Health & Sanitation – Commissioner Berlingo

1. Consider awarding the trash bag bid.

7. MANAGER’S REPORT

8. OLD BUSINESS

9. NEW BUSINESS

1. Consider Resolution No. 1026, establishing a policy for the intended use and destruction of the audio and/or video recordings of public meetings of Penn Township.

10. PERSONS TO BE HEARD/CITIZEN’S COMMENTS

11. ADJOURNMENT